



ESG Reporting Certification Course

Overview

The Institute is a recognised thought leader in governance reporting. Obtaining the Institute's ESG Reporting Certification means you stand apart from your peers by having comprehensive ESG reporting understanding and competencies. These are compelling reasons for you to attend the Institute's 'ESG Reporting Certification Course' consisting of seven 2 hour sessions to gain knowledge from ESG experts including accounting and reporting professionals.

The intended attendees of this ESG Reporting Certification Course are:

- ❖ ESG Committee/Working Group members
- ❖ Executives/governance professionals who deal with ESG issues
- ❖ Related parties who seek knowledge of ESG reporting and performance assessment
- ❖ Anyone who has interest in ESG and sustainability issues

A Certificate that Matters

Attendees of the ESG Reporting Certification Course who successfully fulfilled attendance requirement and passed a final assessment will be accredited for two years, and will also be:

- ❖ Permitted to use the post-nominal, 'HKCGI Cert: ESG' during the accreditation period
- ❖ The names and post-nominals of those who have successfully obtained the certification will be listed on the Institute's designated webpage for prospective employers and public searches

There will be a maximum of two intakes per year and a refresher course every two years for extended accreditation. The ESG Reporting Certification Course counts toward ECPD hours for Institute members.

Topics Covered

In line with Listing Rules requirements, the ESG Reporting Certification Course will cover:

- ❖ Introduction to HKEX's ESG Reporting Guide
- ❖ Directors' duties in ESG & climate reporting
- ❖ Governance structure for ESG and climate-related disclosures
- ❖ Setting strategy, materiality assessment, and identifying risks and opportunities
- ❖ Setting metrics and targets
- ❖ ESG and climate-related disclosures
- ❖ Data collection, report drafting, timeline
- ❖ Workshops – ESG materiality assessment, SDGs mapping, sector specific KPIs and alignment with international standards

Course Details

Period

February 2023 –
April 2023

Venue

Online webinars or video recordings (no physical attendance is required)

Course Time

Weekdays
3.30pm – 5.30pm
(for online webinars)

Total Course Hours

14 ECPD hours
(7 sessions of 2 hours)

Medium of Instruction

English

Instructors

Various ESG experts

Prices

HKCGI Member/Graduate/Student: \$2,800
Non-HKCGI member: \$3,500

Application Deadline

2 February 2023 at 2.00 pm

Entry Requirements

Members, graduates and students of the Institute are welcome to enrol.

Other interested individuals should hold a bachelor's degree awarded by a recognised university.

Mode of Instruction

This ESG Reporting Certification Course consists of 7 sessions of 2 hours are delivered as live webinars at the specified times.

Recordings of these sessions will be provided to registrants. Those who are unable to attend any part of the live webinars may watch recordings of the webinars and their attendance will be counted accordingly.

Immediately after each session, registrants are required to complete an online assessment consisting of multiple-choice questions within the stipulated deadline.

Assessment

Passing the course means registrants have to fulfill the following:

- ❖ Attendance requirement: 100% attendance (Registrants must attend every session in its entirety either by joining the live webinar or watching the recording, and answer multiple-choice questions after each of the 7 sessions with unlimited attempts within the deadline)
- ❖ Assessment requirement: Pass the assessment after the conclusion of all 7 sessions consisting of multiple-choice questions

Application

Please visit this link for application:

<https://www.hkcg.org.hk/professional-development/seminar-detail/6221>

Enquiries

For enquiries, please contact the Professional Development Section by phone (2881 6177) or email (cpd@hkcg.org.hk).

Register Now!



Session Details

Session 1	Introduction/ESG Reporting Guide	Instructors
<p>6 February 2023 3.30pm – 5.30pm</p>	<p>Part 1:</p> <ul style="list-style-type: none"> ❖ What is ESG? ❖ How do the “E” and “S” fit with THE “G”? ❖ An overview of ESG Reporting Standards, including TCFD and ISSB Standards ❖ HKEX’s new proposals in terms of climate-related disclosures ❖ How to progress from reporting to performance ❖ The role of the board and how to engage them ❖ The role of the management team <p>Part 2:</p> <ul style="list-style-type: none"> ❖ The value of reporting: why companies, including SMEs, benefit from ESG reporting ❖ Transformation from business as usual: the link between purpose and sustainability ❖ Case studies on sustainability maturity: lessons learned 	<p>Ms Gill Meller FCG HKFCG(PE) Immediate Past President, The Hong Kong Chartered Governance Institute; Legal and Governance Director, MTR Corporation Limited</p> <p>Ms Pat Dwyer Founder and Director, The Purpose Business</p>

Session 2	Effective governance for ESG management and disclosures	Instructors
<p>15 February 2023 3.30pm – 5.30pm</p>	<p>Part 1:</p> <ul style="list-style-type: none"> ❖ Barriers and tools for effective ESG integration/governance ❖ Board’s leadership ❖ Directors' duties in general and specific duties and responsibilities in ESG and climate change ❖ Governance structure ❖ Forming committees/task forces, coordinators, and teams consisting of each department of the organisation <p>Part 2:</p> <ul style="list-style-type: none"> ❖ Workshop: creating the company’s governance structure 	<p>Ms Edith Shih FCG(CS, CGP) HKFCG(CS, CGP)(PE), Past International President, The Chartered Governance Institute, and Past President, The Hong Kong Chartered Governance Institute; Executive Director and Company Secretary, CK Hutchison Holdings Limited</p> <p>Ms Rebecca Donnellan Group Senior Sustainability Manager, CK Hutchison Holdings Limited</p> <p>Mr James Lai General Manager – Group Management Services, CK Hutchison Holdings Limited</p> <p>Mr Sébastien Pivet Chief Sustainability Officer & QA Director, A.S. Watson Group</p> <p>Ms Jo Richmond Head of Sustainability, CK Hutchison Group Telecom Holdings Limited</p>

Session 3	Deep Dive into Strategy Setting, Materiality Assessment and Risks and Opportunities Identification	Instructors
<p>9 March 2023 3.30pm – 5.30pm</p>	<p>Part 1:</p> <ul style="list-style-type: none"> ❖ Strategy setting – how to identify related risks and opportunities specific to the company’s operations ❖ Materiality assessment through stakeholder engagement <p>Part 2:</p> <ul style="list-style-type: none"> ❖ Workshop: how to (i) set ESG/climate change strategy and; (ii) conduct materiality assessment 	<p>Mr Michael Ling FCG HKFCG Joint Company Secretary, CLP Holdings Limited</p> <p>Ms Eddie Ng Partner, Business Reporting and Sustainability, KPMG China</p>
Session 4	Setting Metrics and Targets	Instructors
<p>21 March 2023 3.30pm – 5.30pm</p>	<p>Part 1:</p> <ul style="list-style-type: none"> ❖ Metrics and targets – regulatory requirements and various standards <p>Part 2:</p> <ul style="list-style-type: none"> ❖ Workshop: how does ESG create value for a listed company? <ul style="list-style-type: none"> ▪ Overview of corporate ESG reporting ▪ Prioritise ESG indices and rankings and improve performance ▪ Understand how investors perceive ESG performance and strategy ▪ Learn to set metrics and targets 	<p>Mr Cyrus Cheung Partner, ESG Disclosure & Consulting, PricewaterhouseCoopers</p> <p>Mr Isaac Yeung Head of Corporate ESG/Head of Corporate Affairs, The Hong Kong and China Gas Company Limited (Towngas)</p>
Session 5	ESG and Climate-Related Disclosures	Instructors
<p>27 March 2023 3.30pm – 5.30pm</p>	<p>Part 1:</p> <ul style="list-style-type: none"> ❖ Introduction of latest developments in ESG reporting ❖ ESG Reporting Guide – including TCFD recommendations ❖ Analysis of climate-related risks and opportunities: physical and transition risks ❖ Assessment and mitigation of climate risks: TCFD recommendations and ISSB standards on <ol style="list-style-type: none"> 1. scenario analysis 2. Scope 1, Scope 2 and Scope 3 greenhouse gas emissions <p>Part 2:</p> <ul style="list-style-type: none"> ❖ Workshop: examples and discussion of climate-change related disclosures 	<p>Ms Melissa Fung Risk Advisory Southern Region Lead, Deloitte China</p> <p>Dr Pascal Vuichard Associate Director, Climate Change & Sustainability, Deloitte Carbon Care Asia</p>

Session 6	Getting Started (1)	Instructors
20 April 2023 3.30pm – 5.30pm	Part 1: ❖ Data collection ❖ Report drafting ❖ Timeline (Industry sectors: Financial, Multi-national Corporations)	Mr Ee Sin Tan Partner, Hong Kong and Macau Climate Change and Sustainability Services (CCaSS), Ernst & Young
	Part 2: ❖ Workshop: ESG report writing	Ms Jack Lee Loo Head of Sustainability Strategy, Sustainability Strategy, Economics & Strategy Planning Department/ Hong Kong Financial Research Institute of Bank of China, Bank of China (Hong Kong) Limited
Session 7	Getting Started (2)	Instructors
27 April 2023 3.30pm – 5.30pm	Part 1: ❖ ESG Materiality assessment ❖ SDGs mapping ❖ Sector specific KPIs ❖ Alignment with international standard (Industry sectors: Transportation, Constructions)	Mr Ricky Cheng Director and Head of Risk Advisory, BDO Risk Advisory Services Limited
	Part 2: ❖ Workshop: ESG report writing	Mr Andy Lau Senior Vice President, Head of CSR & Foundation, Corporate Communications, Hong Kong Exchanges and Clearing Limited
	Part 3: ❖ Technology-assisted reporting	Mr Mark Blick CEO & Founding Member, Diginex

Terms and conditions apply. The Institute reserves the right to change the programme, listed instructor(s) and time, if necessary.