

## THE HONG KONG CHARTERED GOVERNANCE INSTITUTE PRIZE (HKCGI PRIZE)

### NOMINATION FORM 2022

Please complete, sign and send this nomination form on or before **Friday 30 September 2022** to the HKCGI Secretariat at 3/F, Hong Kong Diamond Exchange Building, 8 Duddell Street, Central, Hong Kong. For details, please refer to the HKCGI Prize Information Sheet.

#### 1. DETAILS OF NOMINEE (MUST BE A MEMBER OF HKCGI)

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Full Name:  
(Mr/Mrs/Ms/Dr) \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)

Job Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_ Office number: \_\_\_\_\_

#### 2. SUMMARY OF CONTRIBUTIONS/ACHIEVEMENTS

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Please outline the nominee's contributions to HKCGI and/or the Chartered Secretary and Chartered Governance profession. (maximum 300 words; please refer to the Award Criteria as detailed in the HKCGI Prize Information Sheet.)

*\* Please use separate sheet(s) if necessary*

### 3. SUPPORTING EVIDENCE

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Please list supporting evidence and attach any commendations, biography or curriculum vitae of the nominee including qualifications and honours (to the best of your knowledge).

*\* Please use separate sheet(s) if necessary*

### 4. PROPOSER'S INFORMATION

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Full Name (in English): (Mr/Mrs/Ms/Dr) \_\_\_\_\_ HKCGI Membership no. (if applicable): \_\_\_\_\_

Job Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Relationship with nominee: \_\_\_\_\_ Duration of acquaintance: \_\_\_\_\_

Signature of proposer: \_\_\_\_\_ Date of signature: \_\_\_\_\_

## 5. SECONDERS' INFORMATION

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Two seconders are required with at least one of whom must be a HKCGI member.

### Secunder One

Full Name  
(in English):  
(Mr/Mrs/Ms/Dr) \_\_\_\_\_ HKCGI  
Membership no.: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Signature of  
proposer: \_\_\_\_\_ Date of signature: \_\_\_\_\_

### Secunder Two

Full Name  
(in English):  
(Mr/Mrs/Ms/Dr) \_\_\_\_\_ HKCGI  
Membership no.  
(if applicable): \_\_\_\_\_

Job Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Relationship with  
nominee: \_\_\_\_\_ Duration of  
acquaintance: \_\_\_\_\_

Signature of  
proposer: \_\_\_\_\_ Date of signature: \_\_\_\_\_

## Statement on Collection of Personal Data

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- (i) Your supply of personal data to The Hong Kong Chartered Governance Institute (“HKCGI”) is on a voluntary basis. However, failure to provide any requested personal data may render HKCGI unable to perform its contemplated functions, and/or the delivery of goods and services to the applicant.
- (ii) The information provided by you to HKCGI will be used by HKCGI for the purposes of performing its contemplated functions under the provisions of the Charter and Byelaws of The Chartered Governance Institute and the Articles of Association of HKCGI (collectively “the Rules”) for the time being in force including without limitation to membership, graduateship, studentship and/or stakeholder administration, activities and/or communications; registrations, examinations, assessments of qualifications and/or experiences; Continuing Professional Development (“CPD”) programmes; research and/or analysis; members’, graduates’ and/or students’ benefits; promotion of events supported by HKCGI and/or other functions and activities; the delivery of other goods or services; enforcement of compliance and/or discipline relating to non-compliance of the Rules; and for any other legitimate purposes as may be required, authorised or permitted by law, regulations or judicial orders.
- (iii) The information provided by you herein may be made available to the related companies or associates, group sister associations, agents, contractors, universities, business associates or service providers of HKCGI or other professional bodies or government bodies or regulators, as may be necessary for any of the above purposes.
- (iv) Apart from the purposes stated above, your personal information will not be transferred to any other parties, unless such parties are authorised by law and request the information.
- (v) HKCGI provides members/graduates/students with the choice of opting out from the receipt of marketing/promotional materials from HKCGI. You can opt out or opt in at any time from receiving such materials by emailing to [unsubscribe@hkcgi.org.hk](mailto:unsubscribe@hkcgi.org.hk) with your request.
- (vi) Under the Personal Data (Privacy) Ordinance (“PDPO”), you have a right to request access to and correction of your personal data. Such requests may be made in writing to our Data Protection Officer at 3/F, Hong Kong Diamond Exchange Building, 8 Duddell Street, Central, Hong Kong or by email to us at [privacyofficer@hkcgi.org.hk](mailto:privacyofficer@hkcgi.org.hk).
- (vii) HKCGI is committed to protecting the privacy, confidentiality and security of the personal information by complying with the requirements of the PDPO. We have established a policy for the handling and management of personal data which is accessible at HKCGI’s website, i.e. [hkcgi.org.hk](http://hkcgi.org.hk).