

The Hong Kong Chartered Governance Institute

Job Openings

Advertising Kit

Chartered Secretaries. More than meets the eye.
特許秘書. 潛能. 超越所見.

About The Hong Kong Chartered Governance Institute

The Hong Kong Chartered Governance Institute (HKCGI) is the only qualifier of the internationally recognised Chartered Secretary and Chartered Governance Professional qualifications for the governance professional in Hong Kong, and the Mainland, China.

With over 70 years of history, and as the China Division of The Chartered Governance Institute (CGI), the Institute's reach, and professional recognition, extends to all of CGI's nine divisions with more than 40,000 members and students worldwide.

HKCGI is a founder member of Corporate Secretaries International Association Limited (CSIA), which was established in March 2010 in Geneva, Switzerland. In 2017, CSIA was relocated to Hong Kong where it operates as a company limited by guarantee. CSIA aims to give a global voice to corporate secretaries and governance professionals.

The position of HKCGI is in line with the recognition of the governance roles and responsibilities performed by its members, and the global convergence towards the importance of governance.

HKCGI has over 6,600 members, 300 graduates, and 3,000 students.

Job Openings

Job Openings is an online recruitment service that will give you direct access to the biggest audience of Chartered Secretaries and Chartered Governance Professionals who are governance professionals in Hong Kong and the Mainland. If you are looking for a professional company secretary, compliance/governance specialist or a high calibre governance professional, visit *Job Openings* now at www.hkcgj.org.hk.

Our Service:

An online job board, with exclusive access to HKCGI Members (Chartered Secretaries and Chartered Governance Professionals), graduates and students, it provides the ideal platform to advertise your career opportunities and generate high quality responses.

Our Audience:

The most important database of Chartered Secretaries and Chartered Governance Professionals in Hong Kong and Mainland China, comprising over 6,600 members, 300 graduates, and 3,000 students. This enables you to reach quality governance candidates that match the skills and experience criteria you need in today's competitive market.

Advertising on Job Openings is quick and easy:

- Create a company account.
- Submit a Career Classified Form online and benefit from a captive audience of Chartered Secretaries and Chartered Governance Professionals.
- Enjoy this great value advertising option as our rate compares very favourably with other online recruitment media.
- Save recruitment time as our focused audience ensures that your recruitment advertisement reaches the right candidates.

Steps to Place a Recruitment Advertisement

Register/Login your company account → Click Career Classified Submission → Fill in the Career Classified Submission Form, preview and submit → HKCGI will confirm your submission in two working days → Job posted

Register/Login your company account

HKCGI members, graduates, students and other registered users, please enter your registered email address and password, followed by a one-time passcode (OTP), to login.
If you are non-HKCGI member, graduate or student, please register public account, and then login with the box below. This will allow you to access our goods and services tailored for you. If there is any issue, please contact us.

Login Form

Login as: Member/Student/Other

Email address: [input field]

Password: [input field]

[Submit]

New HKCGI User? [Activate account](#)

Forgot password? [Reset password](#)

Public User? [Register public account](#)

No Company Account? [Register company account](#)

Click Career Classified Submission and fill in the form

Hi, [username] (Logout)

Home About Us Membership Studentship News Publications Events CPD Submissions Contact Us
Gallery AML/CFT Charter Careers in Governance Name Change Initiative

Inbox (0)
View Profile
Change Password

Job Opening

[Career Classified Submission](#)

[Job List](#)

Detail	
Company Name	
Company Description	
Phone	
Business Registration Number	
Business Registration File	
Contact Info	
Contact Name	
Contact Title	
Contact Tel.	
Contact Email	

Administration Fee

HK\$900 for one recruitment advertisement for 30 consecutive days.

Note to Employers

1. All recruitment advertisements are to be provided by job advertisers. Job advertisers shall warrant that any information provided or contained in *Job Openings* is accurate in all aspects. By providing such information, the job advertisers are taken to have agreed to indemnify The Hong Kong Chartered Governance Institute (the Institute/HKCGI) from any claim from any third party as a result of or arising out of such information. The Institute shall not be held liable for any loss or damage suffered by anyone as a result of any use or reliance on any of the information provided or contained in *Job Openings*.
2. The Institute is not bound to accept request for placing an advertisement. The Institute's decision as to whether any advertisement is to be posted online shall be final.

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