

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES 香港特許秘書公會

e-Update issue 256 | 15 July 2020

INSTITUTE NEWS

- **COVID-19 measured responses - balancing Member services/pandemic fight**

In response to the worsening situation of COVID-19 infection, the Institute announced that the Hong Kong Secretariat office will maintain limited services. From 15 July 2020 onwards and until further notice, the adjusted service hours of our counter of the Secretariat offices are as follows:

- Hong Kong Office: 9.00am to 4.00pm (Monday to Friday) and 9.00am to 12.00 noon (Saturday); and
- Beijing Office: 9.00am to 6.00pm (Monday to Friday)

To reduce face-to-face interaction to a minimal, the Institute has implemented some measures until further notice.

The health and safety of our members, graduates, students and stakeholders are of utmost importance to the Institute.

For further details, please click [HERE](#).



CHARTERED
SECRETARIES
特許秘書

**MARK
YOUR
DIARY**

**Building the Modern Board: A 20/20 Vision
Corporate Governance Conference 2020**

25–26 September 2020 | Venue: Ballroom, JW Marriott Hotel, Hong Kong

- **12th biennial Corporate Governance Conference (CGC) – Building the Modern Board: A 20/20 Vision**

Book early for this biennial signature event of the Institute as places fill quickly.

- ✓ 25 September 2020 at the Hong Kong JW Marriott Hotel (6.5 ECPD points)
- ✓ 26 September 2020 site visits for conference goers (3.0 ECPD points)

In 1998 we began our two-yearly Corporate Governance Conferences (CGC). More than 20 years later, our CGC has become one of the leading events in the corporate governance

calendar, for Hong Kong, our region and beyond.

The Board is central to the effective governance of any organisation ; now more than ever with the challenges of working through the Covid-19 and all its consequences. For this year's Conference we will be bringing together a team of outstanding speakers and panellists to share their experience, expertise and insights on how to build a board which delivers excellence in governance, meets the needs of stakeholders, maximises its effectiveness, manages risk and embraces new technology.

Whatever your involvement with good governance, be it as a director, manager, company secretary, lawyer, accountant, investor, stakeholder or governance professional of any kind, come and join in the debate at our Corporate Governance Conference 2020.

For details, please stay tuned to the Institute's website: www.hkics.org.hk.

- **CGQP November 2020 examination diet**

Examination enrolment will commence on 1 August 2020

[MORE](#)

- **HKICS interviewed by media and publications**

Institute President Gillian Meller FCIS FCS was interviewed by *Sing Tao Daily* and *Human Resources Online* whilst Council member Wendy Ho FCIS FCS(PE), Institute Chief Executive Samantha Suen FCIS FCS(PE) and various members spoke to *Economic Digest*, *CTgoodjobs* and *Hong Kong Economic Times* in June 2020.

For details of the interviews and the related articles, please click [HERE](#).

- **Student Ambassadors Programme (SAP) 2020/2021 – recruitment of mentors**

SAP is an effective platform to introduce the dual qualification of Chartered Secretary and Chartered Governance Professional to local undergraduates.

One of the key features of SAP is the Mentorship programme, which provides a platform for SAPs to learn from our experienced members of the profession. The programme gives mentors the opportunity to 'give back' to the profession and society, and to stay in touch with the current trends of the younger generation.

We would like to invite members who are willing to share their work experience, professional knowledge and provide career guidance to join the SAP Mentorship programme as a mentor.

Interested members please contact Alex Chan: 2830 6001, or email: student@hkics.org.hk for details.

- **Security Reminder for access to your account with the Institute**

The Institute maintains strict security standards and procedures to prevent unauthorised access to information about its members, graduates and students. To keep your account secure, you are advised to change your password in every 90 days and avoid using any personal information, such as user name and/or date of birth, etc in your password. For security purpose, you are advised to change your account password [HERE](#) now. At the same time, we will not request members, graduates or students to provide your password for validation. *If you receive such an e-mail or phone call, please contact us on 2881 6177.*

- **Join Our Online Community**

Please follow us on [Facebook](#), [Twitter](#), [Weibo](#), WeChat and also join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

- **Mainland Company Secretarial Practice Series – online seminars**
Hong Kong incorporated companies are commonly used as investment vehicles for holding business entities in the Mainland. Overseeing compliance issues of Mainland entities has become an important part of the work of company secretaries and other practitioners in Hong Kong. The Institute is organising 6 sessions of Mainland Company Secretarial Practice with the aim of providing members, graduates and students with an overview of the requirements and practices applicable to Mainland entities.

For details of the first session on 27 July, please click [HERE](#); for the second session on 24 August, please click [HERE](#).

- **Upcoming ECPD webinars/seminars are available for enrolment**
[ENROL](#)
- **Register for online CPD seminars**
[ENROL](#)
- **Fun & Interest Group – Gum disease and health (Webinar) on 12 August 2020**
[MORE](#)
- **Fun & Interest Group - Classical music to ease your mind (Webinar) on 18 August 2020**
[MORE](#)
- **Fun & Interest Group – Cartoon mochi-making workshop (Webinar) on 22 August 2020**
[MORE](#)
- **Virtual Student Seminars on ‘Corporate Secretaryship and Compliance’ – Shares and Share Capital (Part 1 and Part 2)**
Part 1: changes in share capital including increase, reduction, buyback, rights issue and creation of charges
Part 2: issues on capital restructuring including transfer of shares, stamp duty relief, amalgamation, liquidation and de-registration.
[MORE](#)
- **CSj goes green**
As part of its commitment to helping preserve the environment, the Institute made CSj available on its [website](#) from August 2015. To support this green initiative, the Institute will send CSj as an electronic version (eCSj) to all students from July 2020 onwards, each of whom will receive an email with eCSj attached as soon as the publication is ready.

REMINDERS

- **CPD Declaration (Submission deadline: 31 July 2020)**
All members and graduates are required to fulfil 15 CPD hours of learning of which 3 ECPD hours are from the Institute’s ECPD activities for 2019/2020 CPD year (i.e. 1 July 2019 to 30 June 2020). Online declaration is now available at the Institute’s website login area.
[ONLINE DECLARATION](#)
- **CPD Policy**
[MORE](#)
- **Individual Package 2020/2021**
[APPLY](#)
- **Corporate Package 2020/2021**
[APPLY](#)
- **Practitioner’s Endorsement application 2020/2021**
[APPLY](#)

- **Nominations for HKICS Prize 2020 30 September 2020**
[MORE](#)
- **Membership/graduateship renewal for year 2020/2021 31 December 2020**
- **Fee structure 2020/2021**
[Membership, graduateship and Affiliated Person fee schedule](#)
[Studentship fee schedule](#)
- **Fellowship and associateship application deadlines in 2020**
[MORE](#)
- **Fellowship benefits factsheet**
[MORE](#)
- **Learning Support for CGQP Examinations Preparation**
Videos of four student gatherings with the following themes are available at the Studentship section of the Institute's website:
 1. Introduction to use the PrimeLaw online study materials platform
 2. Updates on CGQP examinations (Management/Accounting/Finance modules)
 3. Updates on CGQP examinations (Law modules)
 4. Examination experience sharing

CGQP pilot papers and online study materials are available at the Institute's website login area and PrimeLaw online platform respectively.

For further questions regarding the pilot papers, please contact the Education and Examinations Section: 2881 6177, or email: student@hkics.org.hk. For technical questions regarding the PrimeLaw account, please contact Wolters Kluwer Hong Kong's customer service: HKPrime@wolterskluwer.com.
- **Postgraduate Programme in Corporate Governance in the Mainland**
The Open University of Hong Kong (OUHK) has launched the Postgraduate Programme in Corporate Governance (PGPCG) in Beijing, in addition to Shanghai and Shenzhen in Autumn 2020. Students who completed the PGPCG and obtained the OUHK Master of Corporate Governance degree are eligible to apply for full exemption of the Institute's Chartered Governance Qualifying Programme (CGQP). Members, graduates and students are encouraged to pass the information to their friends and contacts who are interested to enrol the PGPCG in the Mainland about this programme.
[MORE](#)
- **Studentship renewal fee**
Students whose studentship expired in May 2020 are reminded to settle the renewal payment by Thursday 23 July 2020.

FEATURED JOB OPENINGS

Company Name	Position
Prestige CPA Limited	Supervisor/Senior – Corporate Services Department
Conyers Dill & Pearman	Group Secretary
Corporate Services Ltd	Company Secretarial Assistant (/Sr.) /Company Secretarial Supervisor

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

- ❖ [BBU NO. 331 \(2020\)](#) – CR News Update: Companies Registry Electronic Search Services Suspension
- ❖ [BBU No. 330 \(2020\)](#) – The HKSAR Government News Update: Government further tightens social distancing measures
- ❖ [BBU No. 329 \(2020\)](#) – Inland Revenue Department News UpdatesDetails
- ❖ [BBU No. 328 \(2020\)](#) – HKEX News Update: Appointment of Listing Review Committee Members Details
- ❖ [BBU No. 327 \(2020\)](#) – HKEX News Update: Appointment of Listing Committee Members
- ❖ [BBU No. 326 \(2020\)](#) – The HKSAR Government News Update: Government welcomes passage of Limited Partnership Fund Bill
- ❖ [BBU No. 325 \(2020\)](#) – CC News Update: the latest issue of Competition Matters
- ❖ [BBU No. 324 \(2020\)](#) – CR News Update: Reduction of Annual Subscription Fee for the e-Monitor (Other Companies) Service

■ Asian Financial Forum Webinar Series: A No-Holds-Barred Chat on the Future of Fintech in Hong Kong

Hong Kong Trade Development Council is organising Asian Financial webinar series, entitled 'A No-Holds-Barred Chat on the Future of Fintech in Hong Kong', which will take place from 4.00pm to 5.00pm on 24 July 2020. The webinar will focus on Hong Kong's fintech ecosystem and impact of global trade disputes. Institute members, graduates and students are welcome to join.

For details, please click [HERE](#).

For registration, please click [HERE](#).

■ Update of Corresponding Address

Members, graduates and students are reminded to update their personal contact details for the Institute's communication purpose directly via [Members' Login Area](#) on the Institute's website: www.hkics.org.hk. For enquiries, please contact the Membership or Studentship Section: 2881 6177, or email: member@hkics.org.hk or student@hkics.org.hk (as appropriate).

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



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General enquiries: (852) 2881 6177 / ask@hkics.org.hk

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