

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES 香港特許秘書公會

e-Update issue 236 | 16 September 2019

INSTITUTE NEWS

- **Membership/graduateship renewal for 2019/2020**

The membership/graduateship renewal notice for the 2019/2020 financial year, together with the demand note, were posted to members and graduates in July 2019. Members and graduates should settle the subscription payment, as well as complete and return the personal data update form to the Institute as soon as possible, but no later than 30 September 2019. Members and graduates can now settle their subscription online via their Institute's user accounts. Please click [HERE](#) to log in.

Failure to pay by the deadline will constitute a ground for membership or graduateship removal. For enquiries, please contact the Institute's Membership Section: 2881 6177 or email: member@hkics.org.hk.

- **HKICS Community Service Month**



As we celebrate the 25th anniversary of our establishment and the 70th anniversary of the presence of The Institute of Chartered Secretaries and Administrators (ICSA) in Hong Kong this year, the Institute is organising the first 'HKICS Community Service Month' in October 2019. Throughout the month of October, members, graduates and students are welcome to participate in a variety of caring activities that benefits different segments in our community. Please click [HERE](#) for details.

- **Press release of 'Connecting The Hong Kong and The Mainland Stock Markets: Inside Information Disclosure Practices'**

The Hong Kong Institute of Chartered Secretaries (HKICS) has published the Second Edition of the Guidelines on Practices of Inside Information Disclosure for A+H Companies (Guidelines or Second Edition), which is a resource for those in leadership positions, practitioners and regulators alike to tackle the different requirements on inside information disclosure for companies listed both in Hong Kong and the Mainland from a practical governance perspective.

To view the Second Edition of the Guidelines in Chinese with English Executive Summary, please click [HERE](#). To view the Press Release, please click [HERE](#).

- **Completion of System Upgrade and Launch of New Online Services**

The Institute is pleased to announce that the system upgrade has been completed. Enhanced online services for seminar and event registration including online registration and payment by credit cards are now available. Enrolments will be confirmed once online payment is successful.

As part of the upgrade programme, event participants are required to scan a designated QR code provided by the Secretariat in the confirmation email for signing in and out at the registration counter. Paper-based sign in and out arrangement will be maintained until end of September 2019. The designated QR code must be provided for signing in and out from October 2019 onwards.

To access the online services, will each member, graduate or student please log in to your user account with your email address registered with HKICS and original password in the [login area](#) of the Institute's website. If you need any support, please contact:

Education & Examinations	Tel 2830 6010 or email student@hkics.org.hk
Student Registration	Tel 2830 6031 or email student_reg@hkics.org.hk
Membership	Tel 2830 6051 or email member@hkics.org.hk
Seminar Reservation	Tel 2830 6070 or email cpd@hkics.org.hk

For any third parties who are not our members, graduates or students but would like to enrol to our seminars, they would be required to set up a user account by clicking [HERE](#).

- **Nominations for HKICS Prize 2019**

Nominations are now open for HKICS Prize 2019. This is an opportunity to recognise individuals who have made significant contributions to the Institute and the Chartered Secretarial and governance profession over a substantial period. Members are invited to submit nominations to the Secretariat on or before 30 September 2019.

[MORE](#)

- **Examination Enrolment - December 2019 Diet**

The enrolment starts from 21 August 2019 to 30 September 2019. All entries must be received by the Secretariat by 6.00pm on Monday 30 September 2019. For students who wish to submit the completed Examination Entry Form via email, please forward it to exam@hkics.org.hk.

[DOWNLOAD FORM](#)

- **Examination Timetable – December 2019**

[MORE](#)

- **HKICS IQS Examinations Technique Workshops**

The workshops will begin from 10 October 2019. Details and enrolment form are available [HERE](#).

- **HKICS Student Lecture – The Role of Boardroom Dynamics – 11 October 2019 (Students, Graduates and Associates who newly joined the Institute from year 2017 only, 1.5 CPD points)**

For registration, please click [HERE](#). For more details, please click [HERE](#).

- **Join our online community**

Please follow us on [Facebook](#) and [Twitter](#) and join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

UPCOMING EVENTS & NEWS

- **September - November ECPD activities are available for enrolment**
[ENROL](#)
- **Register for online CPD (e-CPD) seminars**

[ENROL](#)

- **Governance Professional Mentorship Programme – 2nd Social Gathering (By invitation only) 24 September 2019**
[MORE](#)
- **Annual Convocation (By invitation only) 8 October 2019**
[MORE](#)
- **Seminar on Hong Kong Corporate Law – 22 October 2019**
For students who enrolled Hong Kong Corporate Law examination for December 2019 diet may register [HERE](#).

REMINDERS

- **CPD Policy**
[MORE](#)
- **Individual Package**
Individual Package is offered for members/graduates to attend for 10 regular seminars (1.5/2 hours) organised by HKICS within the 2019/2020 CPD year. The Individual Package is now available online to purchase and use for seminar registration.
[MORE](#)
- **Corporate Package**
Corporate Package is offered to employers for their employees to attend seminars organised by HKICS at a discounted price within the 2019/2020 CPD year, Corporate Package holder could register their employees to seminar via their user account
[MORE](#)
- **Practitioner's Endorsement application 2019/2020**
HKICS PE designation is designed to provide recognition to members in the CS profession for attending ECPD seminar/training, Associate/Fellow members who have at least 3 years of relevant work experience in the CS practice and accumulated 15 ECPD hours training during 2018/2019 CPD year are encouraged to apply for PE.
[APPLY ONLINE](#)
- **Fellowship and associateship application deadlines in 2019**
[MORE](#)
- **Benefits and services for members, graduates and students**
[MORE](#)
- **Fellowship benefits factsheet**
[MORE](#)
- **Recruitment – Examiners/Reviewers/Markers of examination papers**
The Institute is looking for Subject Experts who would like to contribute to the Institute's New Qualifying Programme (NQP) as Examiners, Reviewers and Markers of examination papers.

For details, please click [HERE](#).
- **Studentship Renewal Fees**
Students whose studentship expired in July 2019 are reminded to settle the renewal payment by Monday 23 September 2019.
- **Exemption Fees**
Students who received exemption confirmation letters issued in June 2019 are reminded to settle the exemption fees by Saturday 21 September 2019.

FEATURED JOB OPENINGS

Company Name	Position
Sino Group	Assistant Manager (Company Secretarial)
Foxtrot Partner	Part-time flexible Company Secretary
CK Asset Holdings Limited	Manager, Company Secretarial Development
Shenzhen International Holdings Limited	Company Secretarial Officer
BDO	Assistant Manager / Supervisor / Senior Associate - Company Secretarial Services

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

- ❖ [BBU No.167 \(2019\)](#) – PCPD's Media Statement: Direct Marketing Offence Admitted: Telecommunications Company Fined HK\$84,000
- ❖ [BBU No.166 \(2019\)](#) – CR News Update: Guidance for a Risk-Based Approach Published by the Financial Action Task Force
- ❖ [BBU No.165 \(2019\)](#) – SFC News Update: SFC and FCA sign addendum to MoU on United Kingdom-Hong Kong Mutual Recognition of Funds
- ❖ [BBU No.164 \(2019\)](#) – CR News Update: United Nations Security Council Sanctions Against Central Africa Republic
- ❖ [BBU No.163 \(2019\)](#) – CR News Update: FATF Published Mutual Evaluation Report of Hong Kong
- ❖ [BBU No.162 \(2019\)](#) – FATF Mutual Evaluation Report of Hong Kong 2019
- ❖ [BBU No.161 \(2019\)](#) – HKEX News Alert - Report on Initial Public Offering Applications, Delisting and Suspensions (As at 30 August 2019)

■ 32nd LAWASIA Conference

The Law Society of Hong Kong is now inviting professional association of lawyers, judges, jurists and professional organisations to join the 32nd LAWASIA Conference. The Conference to be held on 6-8 November 2019 and across two different venues: The JW Marriott Hotel and the Hong Kong Convention & Exhibition Centre (HKCEC). Click [HERE](#) for more details.

■ Update of corresponding address

Members, graduates and students are reminded to update their personal contact details for the Institute's communication purpose. You may update your details directly via [Members' Login Area](#) on the Institute's website www.hkics.org.hk, or submit the completed '[M016 – Personal Data Update Form](#)' (members) or '[EE009 – Change of Personal Record](#)' (students) to us. For enquiries, please contact the Membership or Studentship Section: (852) 2881 6177, or email: member@hkics.org.hk or student@hkics.org.hk (as appropriate).

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



同心展關懷
caring²⁰¹⁷⁻¹⁹organisation[®]

Awarded by The Hong Kong Council of Social Service
香港社會服務聯會頒發



General enquiries: (852) 2881 6177 / ask@hkics.org.hk

[Unsubscribe / Privacy](#)

© Copyright 2019. The Hong Kong Institute of Chartered Secretaries (Incorporated in Hong Kong with limited liability by guarantee). All rights reserved.