

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES
香港特許秘書公會

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INSTITUTE NEWS



- **HKICS Chinese New Year greetings and holiday notice**

The Council would like to thank you for all your support and wish you happy holidays and all the best in the year of Rat! The Institute's Secretariat offices in Hong Kong and Beijing will have the following special holiday arrangement during the Chinese New Year holidays.

Chinese New Year Eve (24 January 2020):

Hong Kong office
Closes at 1pm

Chinese New Year holiday:

Hong Kong office
Closes from 25 to 28 January 2020

Beijing Representative office and HKICS Consulting (Beijing) Limited

Close at 1pm on 23 January 2020

Close from 24 to 30 January 2020

- **Hybrid AGM 20 February 2020**

This seminar will re-enact the Institute's 2019 AGM as a hybrid meeting. Participants will experience 'live' broadcast, e-voting and questioning side-by-side a physical meeting. This will be followed by an analysis by CLP and an interactive panel discussion of the legal, regulatory and practical issues relating to hybrid meetings. As a participant, to allow you to truly experience hybrid meetings, you may attend this seminar in person or virtually from anywhere with broadband access.

Please click [HERE](#) for details and registration.

- **Summer Internship Programme 2020 – call for vacancies**

The Institute invites companies and organisations to offer summer internship positions to local undergraduates under its Student Ambassadors Programme with the aim to promote the Chartered Secretarial and Chartered Governance Professional to younger generation in Hong Kong. The internship period is usually from June to August 2020 for a maximum period of eight weeks.

Members who are interested in offering summer intern positions, please visit the [News' section](#) of the Institute's website: www.hkics.org.hk.

- **Join Our Online Community**

Please follow us on [Facebook](#), [Twitter](#), [Weibo](#), WeChat and also join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

UPCOMING EVENTS & NEWS

- **January 2020 – March 2020 ECPD activities are available for enrolment**
[ENROL](#)
- **Register for online CPD (e-CPD) seminars**
[ENROL](#)
- **HKICS Dragon Boat Team 2020 (First training session) 7 March 2020**
[MORE](#)
- **Fun & Interest Group – Candle making workshop 2 April 2020**
[MORE](#)
- **HKICS Examination Preparatory Programme for June 2020 examination diet**
Commence on 22 February 2020
[ENROL](#)
- **Chartered Governance Qualifying Programme (CGQP) examination**
June 2020 diet timetable
[MORE](#)

REMINDERS

- **CPD Policy**
All members and graduates are required to fulfil 15 CPD hours of learning of which 3 ECPD hours are from the Institute's ECPD activities for 2019/20 CPD year (i.e. 1 July 2019 to 30 June 2020). Please refer to CPD policy for details.
[MORE](#)
- **Individual Package 2019/2020**
[APPLY](#)
- **Corporate Package 2019/2020**
[APPLY](#)

- **Practitioner’s Endorsement application 2019/2020**
[APPLY](#)
- **Fellowship and associateship application deadlines in 2020**
[MORE](#)
- **Benefits and services for members, graduates and students**
[MORE](#)
- **Fellowship benefits factsheet**
[MORE](#)
- **Examination Result Slip**
Students can now check their examination results from their own login account on the Institute’s website: www.hkics.org.hk. Starting from the December 2019 examination diet onwards, all examination results will be made available on each candidate’s own login account only. The examination results will no longer be sent to the candidates by mail.
- **Studentship Renewal Fees**
Students whose studentship expired in November 2019 are reminded to settle the renewal payment by Thursday 23 January 2020.
- **Exemption Fees**
Students who received exemption confirmation notice issued in October 2019 are reminded to settle the exemption fees before due date, that is by January 2020. Please refer to your exemption confirmation email for the payment deadline. Applicants who failed to settle the fees by the due date, his/her exempted subject(s) will be forfeited.

After the launch of CGQP, any exemption re-application will be re-assessed by the Institute with reference to the CGQP exemption policies. The number of exemption(s) granted may be varied.

For details, please click [HERE](#).

- **HKICS Job Openings Online Recruitment Platform – system upgrade completed**
The Institute is pleased to announce that the Job Openings online recruitment platform on the Institute’s website is upgraded. The enhanced online recruitment platform which will allow the advertiser to create a ‘Company Account’ for saving details of the vacancy and can re-post the advertisement accordingly.

Detailed procedures are available on the Institute’s website now.

FEATURED JOB OPENINGS

Company Name	Position
Oriental Patron Asia Ltd	Legal Executive
Link Asset Management Limited	Senior Manager - Company Secretarial
TAK Consulting Limited	Board Secretariat
SIT, FUNG, KWONG & SHUM, SOLICITORS	Company Secretarial Assistant / Officer

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

- ❖ [BBU No. 203 \(2019\)](#) – SFC Press Release: Circular on the licensing obligations of family offices
- ❖ [BBU No. 202 \(2019\)](#) – SFC Press Release: Circular to private equity firms seeking to be licensed
- ❖ [BBU No. 201 \(2019\)](#) – CR News Update: FATF Publication - Best Practices Paper on Beneficial Ownership for Legal Persons

■ Quarterly News (October – December 2019)

The Institute has published its quarterly news of the activities in the Mainland. To view the details, please click [HERE](#).

■ Update of Corresponding Address

Members, graduates and students are reminded to update their personal contact details for the Institute's communication purpose. You may update your details directly via [Members' Login Area](#) on the Institute's website: www.hkics.org.hk. For enquiries, please contact the Membership or Studentship Section: (852) 2881 6177, or email: member@hkics.org.hk or student@hkics.org.hk (as appropriate).

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

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[HKICS Website](#)



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香港社會服務聯會頒發



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