

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES 香港特許秘書公會

e-Update issue 246 | 17 February 2020

INSTITUTE NEWS

- **Announcement for limited services at the Secretariat offices**

To reduce the risk of spread of the novel coronavirus (COVID-19) in the community, The Hong Kong Institute of Chartered Secretaries (the Institute) announced that both the Hong Kong Secretariat and Beijing offices will maintain limited services from **17 February 2020 to 29 February 2020**. In addition, the service hours of our counter of the Hong Kong Secretariat will be adjusted to **9.00am to 5.00pm from Monday to Friday and 9.00am to 12.00 noon on Saturday**; and those of the Beijing Office will be adjusted to **10.00am to 4.00pm from Monday to Friday** during this period.

The Institute is making alternative arrangements for the seminars scheduled to be held in February and March 2020 and shall notify the registered participants of the new arrangements from time to time. Please note that most of the seminars will be delivered as webinars such that no physical attendance of participants is required. Please check the details on the CPD section on the Institute's website: www.hkics.org.hk.

The health and safety of members, friends and staff is the top priority of the Institute. Please visit the website of Centre for Health Protection of the Department of Health of the HKSAR Government <https://www.chp.gov.hk> for guidance on infection control measures. The Institute will review the situation closely and make further announcements, if necessary.

Members, graduates, students and friends are encouraged to communicate with the Institute via electronic means as much as possible. Please visit the Institute's website regularly for the latest information.

- **COVID-19 Latest News**

The Institute's website has included a COVID-19 Latest News section which is a collection of news released by regulators and governmental bodies to the public for reference as there is widespread service interruption because of the COVID-19. To view the information, please click [HERE](#).

- **ACRU 2020 – Save the date!**

The Institute's 21st Annual Corporate and Regulatory Update (ACRU 2020) conference which brings together prominent speakers from the regulatory bodies in Hong Kong: the Companies Registry; Hong Kong Business Ethics Development Centre, ICAC; Hong Kong Exchanges and Clearing Limited and the Securities and Futures Commission will be held at Hong Kong Convention and Exhibition Centre on Friday 5 June 2020. Details will be announced soon on the Institute's website: www.hkics.org.hk.

- **Join Our Online Community**
Please follow us on [Facebook](#), [Twitter](#), [Weibo](#), WeChat and also join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

UPCOMING EVENTS & NEWS

- **February 2020 – April 2020 ECPD seminars/webinars are available for enrolment**
[ENROL](#)
- **Register for online CPD (e-CPD) seminars**
[ENROL](#)
- **(Re-schedule) Governance Professionals Career Day 2020 on 27 June 2020**
In response to the latest development of the novel coronavirus infection, the Governance Professionals Career Day 2020 will be suspended to 27 June 2020.
[MORE](#)
- **International Qualifying Scheme (IQS) Examination Results**
Results of December 2019 examination diet were released on 14 February 2020. Students can access their examination results from their own login account on the Institute's website. From now onwards, all examination results will be made available on each candidate's own login account only and will no longer be sent to the candidates by mail.
- **HKICS Subject Prizes and Merit Certificates in IQS Examination**
Congratulations to all awardees of HKICS Subject Prize and Merit Certificate at the December 2019 examination diet. The subject prizes are sponsored by The Hong Kong Institute of Chartered Secretaries Foundation Limited, a subsidiary of the Institute.
For details, please click [HERE](#).
- **Chartered Governance Qualifying Programme (CGQP) pilot papers and online study materials**
CGQP pilot papers and online study materials are available now. For pilot papers, please click [HERE](#). For online study materials. Please click [HERE](#). For further questions regarding the pilot papers, please contact the Education and Examinations Section: 2881 6177 or student@hkics.org.hk. For technical questions regarding the PrimeLaw account, please contact WKHK's customer service: HK-Prime@wolterskluwer.com.
- **HKICS Examination Preparatory Programme for June 2020 examination diet Commence on 2 March 2020 (Revised)**
[ENROL](#)
- **CGQP June 2020 examination diet Examination enrolment period from 18 February 2020 to 31 March 2020**
[MORE](#)
- **Student Gathering: CGQP Learning Support on 5 March, 9 March and 10 March 2020**
The Institute will organise three sessions of student gathering via online platform to help students understand how to use the online study materials, the scope, contents and expectations of each modules of CGQP. For further details, please refer to the Events section of the Institute's website.
[MORE](#)
- **Summer Internship Programme 2020 – call for vacancies**
The Institute invites companies and organisations to offer summer internship positions to local undergraduates under its Student Ambassadors Programme with the aim to promote the Chartered Secretarial and Chartered Governance Professional Profession to younger generation in Hong Kong. The internship period is usually from June to August 2020 for a maximum period of eight weeks.

Members who are interested in offering summer internship positions this year, please visit the [News section](#) of the Institute's website: www.hkics.org.hk. For further details, please contact Louisa Lau: 2881 6177 or student@hkics.org.hk.
[MORE](#)

REMINDERS

- **CPD Declaration**
All members and graduates are required to fulfil 15 CPD hours of learning of which 3 ECPD hours are from the Institute's ECPD activities for 2019/20 CPD year (i.e. 1 July 2019 to 30 June 2020). Online declaration is now available at Institute's website login area.
[ONLINE DECLARATION](#)
- **CPD Policy**
[MORE](#)
- **Individual Package 2019/2020**
[APPLY](#)
- **Corporate Package 2019/2020**
[APPLY](#)
- **Practitioner's Endorsement application 2019/2020**
[APPLY](#)
- **Recruitment of team members for HKICS Dragon Boat Team 2020**
The dragon boat team is recruiting new team members. Practice sessions will be held on Saturdays commencing in April 2020 at Shing Mun River. Interested members, graduates and students are welcome to complete the enrolment form and return it to the Secretariat.
[MORE](#)
- **Fellowship and associateship application deadlines in 2020**
[MORE](#)
- **Benefits and services for members, graduates and students**
[MORE](#)
- **Fellowship benefits factsheet**
[MORE](#)
- **Studentship Renewal Fees**
Students whose studentship expired in December 2019 are reminded to settle the renewal payment by Sunday 23 February 2020.
- **Exemption Fees**
Students who received exemption confirmation notice issued in December 2019 are reminded to settle the exemption fees before the payment deadline set out in your exemption confirmation email. Applicants who failed to settle the fees by the due date, his/her exempted subject(s) will be forfeited.

After the launch of CGQP, any exemption re-application will be re-assessed by the Institute with reference to the CGQP exemption policies. The number of exemption(s) granted may vary.

For details, please click [HERE](#).

FEATURED JOB OPENINGS

Company Name	Position
Hauzen Services Limited	Company Secretarial Assistant
Jardine Matheson Limited	Company Secretarial Assistant

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

- ❖ [BBU No. 220 \(2020\)](#) – SFC News Alert: Research Paper: No. 66 – A Review of the Global and Local Securities Markets in 2019 (Featuring Stock Connect and Short Selling)
- ❖ [BBU No. 219 \(2020\)](#) – EOC Press Release: EOC urges reason and empathy in dealing with people and facilities related to the novel coronavirus
- ❖ [BBU No. 218 \(2020\)](#) – HKMA News Alert: Banking industry assists small and medium-sized enterprises (SMEs) in overcoming the impact of coronavirus outbreak
- ❖ [BBU No. 217 \(2020\)](#) – CR News Update: Companies Registry provides limited counter services on alternate weekdays starting from 10 February
- ❖ [BBU No. 216 \(2020\)](#) – SFC Press Release: Update on the SFC's front-loaded regulatory approach
- ❖ [BBU No. 215 \(2020\)](#) – CR News Update: United Nations Security Council Sanctions Against Democratic Republic of the Congo
- ❖ [BBU No. 214 \(2020\)](#) – CR News Update: Updating of specification of names of persons designated as terrorists or terrorist associates by the Committees of the United Nations Security Council
- ❖ [BBU No. 213 \(2020\)](#) – CR News Update: United Nations Security Council Sanctions Against ISIL and Al-Qaida

■ 6th HKIRA Investor Relations Awards

The HKIRA Investor Relations Awards is an annual campaign that aims to encourage, recognise and reward the excellence investor relations practices by individuals and listed companies. HKIRA encourage you all to nominate your choice in the Awards for the recognition of excellence and best practices in IR among Hong Kong-listed companies and IR professionals. Nomination closes on 2 March 2020. For details, please contact: 2117 1846 or visit: <http://hkira.com/awards/>.

■ Update of Corresponding Address

Members, graduates and students are reminded to update their personal contact details for the Institute's communication purpose. You may update your details directly via [Members' Login Area](#) on the Institute's website: www.hkics.org.hk. For enquiries, please contact the Membership or Studentship Section: (852) 2881 6177, or email: member@hkics.org.hk or student@hkics.org.hk (as appropriate).

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



General enquiries: (852) 2881 6177 / ask@hkics.org.hk

[Unsubscribe / Privacy](#)

© Copyright 2020. The Hong Kong Institute of Chartered Secretaries (Incorporated in Hong Kong with limited liability by guarantee). All rights reserved.