

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES 香港特許秘書公會

e-Update issue 248 | 16 March 2020

INSTITUTE NEWS



- **HKICS' ACRU 2020 on 5 June 2020!**

The 21st Annual Corporate and Regulatory Update (ACRU 2020) organised by the Institute once again brings you a full programme of talks by top-notch speakers from the regulatory bodies in Hong Kong: the Companies Registry; Hong Kong Business Ethics Development Centre, ICAC; Hong Kong Exchanges and Clearing Limited and the Securities and Futures Commission. Additionally, as a recent innovation, in order to share best practices, there will also be two Practitioners Sharing Sessions with seasoned governance experts. Please click [HERE](#) for more details and registration.

Register now to enjoy the Early Bird Offer! which is available until Tuesday 7 April 2020. Tickets run out fast. Don't miss this chance to reserve your ticket while seats last. [Book now!](#)

For enquiries, please call the Professional Development Section: 2881 6177 or email: cpd@hkics.org.hk.

- **COVID-19: Resumption of services at the Secretariat office in Hong Kong**

After having assessed the COVID-19 situation, the Institute's Hong Kong Secretariat office will resume normal service hours whereas the Beijing office will continue to maintain limited services. With effect from 16 March 2020 and until further notice, the service hours of our counter of the Secretariat offices will be as follows:

Hong Kong Office: 9.00am to 6.00pm (Monday to Friday) and 9.00am to 12.00 noon (Saturday);
and

Beijing Office: 10.00am to 4.00pm (Monday to Friday)

As a preventive measure, all guests entering the Institute's premises will be requested to

undergo temperature screening and disinfection of hands at the service counter.

- **COVID-19 related CPD seminars**

The outbreak of COVID-19 brought risks and challenges to businesses. The Institute has organised two webinars on 20 March 2020 and 3 April 2020 for members, graduates and students to learn more about people management and business continuity management respectively during this challenging time. The webinar on 20 March is free but is full already. For details and registration for the webinar on 3 April, please click [HERE](#).

- **Application for concessionary subscription rate for 2020/2021**

As a professional body established by members and for members, the Institute continues to offer concessionary subscription rates to members who satisfy the necessary criteria. Please click [HERE](#) for the application details.

For enquiries, please contact Rose Yeung: 2830 6051 or Vicky Lui: 2830 6088 or email: member@hkics.org.hk.

- **Join Our Online Community**

Please follow us on [Facebook](#), [Twitter](#), [Weibo](#), WeChat and also join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

UPCOMING EVENTS & NEWS

- **March 2020 – May 2020 ECPD webinars/seminars are available for enrolment**
[ENROL](#)

- **Register for online CPD (e-CPD) seminars**
[ENROL](#)

- **HKICS Examination Technique Seminars**

The CGQP examination technique seminars will be conducted via online platform in April 2020. The enrolment period is from 2 March to 1 April 2020.

[MORE](#)

- **CGQP June 2020 examination diet**

Examination enrolment period is from 18 February 2020 to 31 March 2020

[MORE](#)

- **(Re-schedule) Governance Professionals Career Day 2020 on 27 June 2020**

The Governance Professionals Career Day 2020 will be held on 27 June 2020 for local undergraduates to learn more about the Chartered Secretary and Chartered Governance Professional qualification as well as the career prospects as governance professionals.

[MORE](#)

- **Summer Internship Programme 2020 – call for vacancies**

The Institute invites companies and organisations to offer summer internship positions to local undergraduates under its Student Ambassadors Programme with the aim to promote the Chartered Secretary and Chartered Governance Professional qualification to the younger generation in Hong Kong. The internship period is usually from June to August 2020 for a maximum period of eight weeks.

Members who are interested in offering summer internship positions this year, please click [HERE](#). For further details, please contact Louisa Lau: 2881 6177 or student@hkics.org.hk.

REMINDERS

- **CPD Declaration**

All members and graduates are required to fulfil 15 CPD hours of learning of which 3 ECPD hours are from the Institute's ECPD activities for 2019/2020 CPD year (i.e. 1 July 2019 to 30

June 2020). Online declaration is now available at the Institute's website login area.

[ONLINE DECLARATION](#)

- **CPD Policy**
[MORE](#)
- **Individual Package 2019/2020**
[APPLY](#)
- **Corporate Package 2019/2020**
[APPLY](#)
- **Practitioner's Endorsement application 2019/2020**
[APPLY](#)
- **Fellowship and associateship application deadlines in 2020**
[MORE](#)
- **Fellowship benefits factsheet**
[MORE](#)
- **Chartered Governance Qualifying Programme (CGQP) pilot papers and online study materials**
CGQP pilot papers and online study materials are available now. For pilot papers, please click [HERE](#). For online study materials. Please click [HERE](#). For further questions regarding the pilot papers, please contact the Education and Examinations Section: 2881 6177 or student@hkics.org.hk. For technical questions regarding the PrimeLaw account, please contact WKHK's customer service: HK-Prime@wolterskluwer.com.
- **Studentship Renewal Fees**
Students whose studentship expired in January 2020 are reminded to settle the renewal payment by Monday 23 March 2020.
- **Exemption Fees**
Students who received exemption confirmation notice issued in January 2020 are reminded to settle the exemption fees on or before the payment deadline set out in your exemption confirmation email. Applicants failing to settle the fees within due date, your exempted subject(s) will be forfeited.

After the launch of CGQP, any exemption re-application will be re-assessed by the Institute with reference to the CGQP exemption policies. The number of exemption(s) granted may vary.

For details, please click [HERE](#).

FEATURED JOB OPENINGS

Company Name	Position
Hong Kong Exchanges & Clearing Limited	Vice President
Shenzhen International Holdings Limited	Manager - Company Secretarial Department/Senior Company Secretarial Officer
Macquarie Services (Hong Kong) Limited	Executive / Manager, Global Entity Management – Hong Kong

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

- ❖ [BBU No. 246 \(2020\)](#) – HKEX News Alert: Operational Readiness during Pandemic – Split Team Arrangement
- ❖ [BBU No. 245 \(2020\)](#) – HKEX News Update: Publication of revised Guidance Letters and FAQs as a result of Streamlining Guidance Materials Relating to Listing Matters
- ❖ [BBU No. 244 \(2020\)](#) – Inland Revenue Department News Update: Stamp Duty statistics (February 2020)
- ❖ [BBU No. 243 \(2020\)](#) – SFC News Update: Circular to Licensed Corporations and Associated Entities - Anti-Money Laundering / Counter-Financing of Terrorism
- ❖ [BBU No. 242 \(2020\)](#) – HKEX News Alert: Participant Circulars – United Nations (Anti-Terrorism Measures) Ordinance United Nations Sanctions (ISIL and Al-Qaida) Regulation
- ❖ [BBU No. 241 \(2020\)](#) – HKEX News Alert – Participant Circulars: United Nations (Anti-Terrorism Measures) Ordinance; United Nations Sanctions (ISIL and Al-Qaida) Regulation
- ❖ [BBU No. 240 \(2020\)](#) – The HKSAR Government News Update: Announcement by Judiciary – Notification for Stakeholders about General Adjournment and Staggered Resumption of Court Business from 9 March 2020 to 22 March 2020' to COVID-19
- ❖ [BBU No. 239 \(2020\)](#) – HKEX News Alerts: Updates to Rules and Guidance on Listing Matters
- ❖ [BBU No. 238 \(2020\)](#) – CR News Update: Updating of specification of names of persons designated as terrorists or terrorist associates by the Committees of the United Nations Security Council
- ❖ [BBU No. 237 \(2020\)](#) – CR News Update: United Nations Security Council Sanctions Against ISIL and Al-Qaida
- ❖ [BBU No. 236 \(2020\)](#) – HKEX News Alert
- ❖ [BBU No. 235 \(2020\)](#) – Inland Revenue Department News Update
- ❖ [BBU No. 234 \(2020\)](#) – Official Receiver's Office News Update: ORO Circular No.1/20 – Special and Ordinary Bank Account under section 202(1) of Cap. 32

■ New benefits and services for members, graduates and students

Azeus Convene is offering free usage of their paperless meeting software for six (6) months for businesses in Hong Kong to facilitate remote meeting or work outside office during this period of outbreak of COVID-19. Their offer is valid until 31 March 2020. For details, please contact: 2152 3666 or email: hk_sales@azeusconvene.com.
[MORE](#)

■ 6th HKIRA Investor Relations Awards

The HKIRA Investor Relations Awards is an annual campaign that aims to encourage, recognise and reward the excellence investor relations practices by individuals and listed companies. The voting period is started. HKIRA encourage you all to nominate your choice in the Awards for the recognition of excellence and best practices in IR among Hong Kong-listed companies and IR

professionals. Online voting period starts from 9 March 2020 to 15 April 2020. For details, please contact: 2117 1846 or visit: <http://hkira.com/awards/>.

■ Update of Corresponding Address

Members, graduates and students are reminded to update their personal contact details for the Institute's communication purpose. You may update your details directly via [Members' Login Area](#) on the Institute's website: www.hkics.org.hk. For enquiries, please contact the Membership or Studentship Section: (852) 2881 6177, or email: member@hkics.org.hk or student@hkics.org.hk (as appropriate).

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



同心展關懷
caringorganisation 2017-19
Awarded by The Hong Kong Council of Social Service
香港社會服務聯會頒發



General enquiries: (852) 2881 6177 / ask@hkics.org.hk

[Unsubscribe / Privacy](#)

© Copyright 2020. The Hong Kong Institute of Chartered Secretaries (Incorporated in Hong Kong with limited liability by guarantee). All rights reserved.