

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES

香港特許秘書公會

e-Update issue 249 | 1 April 2020

INSTITUTE NEWS

- **Further notification on COVID-19**

In response to the worsening situation of COVID-19 infection, the Institute announced that both the Hong Kong Secretariat and Beijing offices will maintain limited services. From 23 March 2020 until further notice, the adjusted service hours of the counter of the Secretariat offices will be as follows:

Hong Kong Office: 9.00am to 4.00pm (Monday to Friday) and 9.00am to 12.00 noon (Saturday);
and

Beijing Office: 10.00am to 4.00pm (Monday to Friday)

Please do not visit the Secretariat offices unless impractical. Please visit the Institute's website: www.hkics.org.hk and our LinkedIn and Facebook pages regularly for the latest information.

- **HKICS holiday notice**

The Institute Secretariat offices in Hong Kong and Beijing will have special holiday arrangement during the Easter holidays and Ching Ming Festival.

[MORE](#)

- **June 2020 Examinations Postponement**

In view of the unpredictable nature of growing impact of COVID-19 and as a prudent professional body with the student's health and safety as priority, the Institute had made a difficult decision to postpone the June 2020 examinations.

The Institute is currently still planning for the November 2020 examinations to go ahead as scheduled. The Institute aims to keep building up learning support for the new syllabus during the next few months. Please look out for the updates on Studentship section of the Institute's website: www.hkics.org.hk.

For enquires, please contact the Education and Examinations Section: 2881 6177 or student@hkics.org.hk.

- **Video of Student Gatherings: Sessions one to three**

The Institute organised three online student gatherings to help students understand how to use the online study materials. These expert-led sessions assist students in two ways: Firstly, having an introduction on how to make full use of the online study materials on HKICS PrimeLaw; Secondly, explaining the scope, content and expectations of each examination module and pilot paper. Videos for the student gatherings now available [HERE](#).

Please 'Like' the Institute's Facebook and share the post with your friends.

- **Join Our Online Community**

Please follow us on [Facebook](#), [Twitter](#), [Weibo](#), WeChat and also join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

UPCOMING EVENTS & NEWS

- **Governance, Risk & Compliance Series (GRC) related online seminars**

In connection with the launching of Chartered Governance Qualifying Programme and Chartered Governance Professional qualification, the Institute is organising a series of GRC related webinars. The GRC webinar series for April 2020 are for members, graduates and students to learn more about people management, business continuity management and risk management. *For details and registration for the webinar on 3 April, please click [HERE](#); for the webinar on 27 April, please click [HERE](#).*

- **April 2020 – May 2020 ECPD webinars/seminars are available for enrolment**
[ENROL](#)

- **Register for online CPD seminars**
[ENROL](#)

- **(Re-schedule) Governance Professionals Career Day 2020 on 27 June 2020**

The Governance Professionals Career Day 2020 will be held on 27 June 2020 for local undergraduates to learn more about the Chartered Secretary and Chartered Governance Professional qualification as well as the career prospects as governance professionals.
[MORE](#)

- **Summer Internship Programme 2020 – call for vacancies**

The Institute invites companies and organisations to offer summer internship positions to local undergraduates under its Student Ambassadors Programme with the aim to promote the Chartered Secretary and Chartered Governance Professional qualification to the younger generation in Hong Kong. The internship period is usually from June to August 2020 for a maximum period of eight weeks.

Members who are interested in offering summer internship positions this year, please click [HERE](#). *For further details, please contact Louisa Lau at: 2881 6177, or email: student@hkics.org.hk.*

REMINDERS

- **CPD Declaration**

All members and graduates are required to fulfil 15 CPD hours of learning of which 3 ECPD hours are from the Institute's ECPD activities for 2019/2020 CPD year (i.e. 1 July 2019 to 30 June 2020). Online declaration is now available at the Institute's website login area.

[ONLINE DECLARATION](#)

- **CPD Policy**
[MORE](#)

- **Individual Package 2019/2020**
[APPLY](#)

- **Corporate Package 2019/2020**
[APPLY](#)

- **Practitioner's Endorsement application 2019/2020**
[APPLY](#)

- **Application for concessionary subscription rate for 2020/2021 (Application deadline: 31 May 2020)**
[MORE](#)
- **Fellowship and associateship application deadlines in 2020**
[MORE](#)
- **Fellowship benefits factsheet**
[MORE](#)

- **Learning Support for CGQP Examinations Preparation**

To reduce the risk of the COVID-19 in the community, the CGQP Examination Technique Seminars will be conducted via online platform in April 2020. *For further details, please refer to the Events section of the Institute's website.*

CGQP pilot papers and online study materials are available at the Institute's website login area and PrimeLaw online platform respectively.

For further questions regarding the pilot papers, please contact the Education and Examinations Section at: 2881 6177, or email: student@hkics.org.hk. For technical questions regarding the PrimeLaw account, please contact Wolters Kluwer Hong Kong's customer service: HK-Prime@wolterskluwer.com.

- **Studentship Renewal Fees**

Students whose studentship expired in February 2020 are reminded to settle the renewal payment by Thursday 23 April 2020.

- **Exemption Fees**

Students can now access their exemption confirmation notice from their own login account on the Institute's website: www.hkics.org.hk to settle the exemption fees on or before the payment deadline set out in your exemption confirmation email. Applicants failing to settle the fees within due date, your exempted subject(s) will be forfeited.

After the launch of CGQP, any exemption re-application will be re-assessed by the Institute with reference to the CGQP exemption policies. The number of exemption(s) granted may vary.

For details, please click [HERE](#).

- **Security Reminder**

The Institute maintains strict security standards and procedures to prevent unauthorised access to information about its members and students. To keep your account secure, you are advised to change your password in every 90 days and avoid using any personal information, such as user name and/or date of birth, etc. For security purpose, you are advised to change your account password [HERE](#). At the same time, we will not request members or students to provide your password for validation. If you receive such an e-mail, please contact us at: 2881 6177.

FEATURED JOB OPENINGS

Company Name	Position
VTech Corporate Services Limited	Company Secretarial Manager
Hong Kong Exchanges & Clearing Limited	Vice President

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

- ❖ [BBU No. 267 \(2020\)](#) – PCPD's Press Release: Fight COVID-19 Pandemic Guidelines for Employers and Employees
- ❖ [BBU No. 266 \(2020\)](#) – Competition Commission News Alerts: Competition Commission issues statement on application of Competition Ordinance during COVID-19 outbreak
- ❖ [BBU No. 265 \(2020\)](#) – Competition Commission News Alerts: Competition Commission consults on proposed commitments by online travel agents
- ❖ [BBU No. 264 \(2020\)](#) – HKEX News Updates
- ❖ [BBU No. 263 \(2020\)](#) – SFC News Update: Circular to all intermediaries, responsible officers and licensed representatives - Waiver of annual licensing fees
- ❖ [BBU No. 262 \(2020\)](#) – Inland Revenue Department News Updates
- ❖ [BBU No. 261 \(2020\)](#) – Announcement by Judiciary: Notification for Stakeholders about General Adjournment of Court Proceedings from 30 March 2020 to 13 April 2020
- ❖ [BBU No. 260 \(2020\)](#) – Inland Revenue Department News Update
- ❖ [BBU No. 259 \(2020\)](#) – Competition Commission News Update: Statement by the Competition Commission regarding the COVID-19 outbreak
- ❖ [BBU No. 258 \(2020\)](#) – CR News Update: Updating of specification of names of persons designated as terrorists or terrorist associates by the Committees of the United Nations Security Council
- ❖ [BBU No. 257 \(2020\)](#) – CR News Update: United Nations Security Council Sanctions Against ISIL and Al-Qaida
- ❖ [BBU No. 256 \(2020\)](#) – SFC News Update: Market Misconduct Tribunal finds Magic Holdings International Limited and its directors culpable of late disclosure of inside information
- ❖ [BBU No. 255 \(2020\)](#) – SFC News Update: Circular to Licensed Corporations and Associated Entities - Anti-Money Laundering / Counter-Financing of Terrorism
- ❖ [BBU No. 254 \(2020\)](#) – Inland Revenue Department News Update: Latest arrangements for public services of Inland Revenue Department
- ❖ [BBU No. 253 \(2020\)](#) – SFC News Update: Circular to Licensed Corporations and Associated Entities - Anti-Money Laundering / Counter-Financing of Terrorism Detail
- ❖ [BBU No. 252 \(2020\)](#) – CR News Update: United Nations Security Council Sanctions in relation to Somalia
- ❖ [BBU No. 251 \(2020\)](#) – SFC News Update: Financial Review of the Securities Industry
- ❖ [BBU No. 250 \(2020\)](#) – HKEX News Alert: Latest Listing Committee Report Further Guidance on the Joint Statement in relation to Results Announcements in light of the COVID-19 Pandemic
- ❖ [BBU No. 249 \(2020\)](#) – HKMA News Update: Banking industry assists small and medium-sized enterprises (SMEs) in overcoming the impact of coronavirus outbreak

- ❖ [BBU No. 248 \(2020\)](#) – Inland Revenue Department News Update: Tax information: Same-Sex Marriage
- ❖ [BBU No. 247 \(2020\)](#) – HKEX News Alert: Latest Listing Committee Report
- Calling for the 2019/2020 Good MPF Employer Award application

The Institute, after receiving the Good MPF Employer Award (the Award) for 2018/2019 from the Mandatory Provident Fund Schemes Authority (MPFA) in recognition of its effort in placing a high value on its employees' retirement needs, was invited by MPFA to be an endorsing organisation to help encourage more employers to apply for the Award. Institute members, graduates and students are encouraged to promote the 2019/2020 Good MPF Employer Award to their employers. The application is open until 30 June 2020.

For details of the 2019/2020 Award, please click [HERE](#). For enquiries, please contact Suki Lam of MPFA: sukilam@mpfa.org.hk.
- Update of Corresponding Address

Members, graduates and students are reminded to update their personal contact details for the Institute's communication purpose. You may update your details directly via [Members' Login Area](#) on the Institute's website: www.hkics.org.hk. *For enquiries, please contact the Membership or Studentship Section at: 2881 6177, or email: member@hkics.org.hk or student@hkics.org.hk (as appropriate).*

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



同心展關懷

caringorganisation 2017-19

Awarded by The Hong Kong Council of Social Service
香港社會服務聯會頒發



General enquiries: (852) 2881 6177 / ask@hkics.org.hk

[Unsubscribe / Privacy](#)

© Copyright 2020. The Hong Kong Institute of Chartered Secretaries (Incorporated in Hong Kong with limited liability by guarantee). All rights reserved.