

## THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES 香港特許秘書公會

e-Update issue 267 | 27 November 2020

### INSTITUTE NEWS

- **Close of counter services from Tuesday 24 November 2020 until further notice**  
In view of the fourth wave of the COVID-19 pandemic, the Institute has tightened certain measures to reduce the risk of the spread of the virus. Inclusive of these are that the counter services of the Hong Kong Secretariat office will be suspended from Tuesday 24 November 2020 until further notice.

Members who wish to submit their [ballot form](#) (for the election to 2021 Council) and [proxy form](#) (for the 2020 Annual General Meeting) are advised to return the original signed forms to the Secretariat by post. Those who feel the need to submit the forms in person are requested to deposit the forms in the designated drop boxes at the entrance of the Secretariat office.

*For details, please click [HERE](#).*

- **IMPORTANT REMINDER - Membership/graduateship renewal for financial year 2020/2021**  
The membership/graduateship renewal notices for the 2020/2021 financial year, together with the debit notes, were sent to the registered email account of members and graduates in early July 2020.

Members and graduates should settle the payment, as well as submit their declaration of character and standing online via their user account with the Institute **as soon as possible, but no later than 31 December 2020**. Failure to pay by the deadline will constitute grounds for membership or graduateship removal. Reinstatement by the Institute is discretionary and subject to payment of the outstanding fees, and with levies determined by the Council.

*To renew online, please click [HERE](#).*

*For enquiries, please contact Rose Yeung: 2830 6051, or email: [member@hkics.org.hk](mailto:member@hkics.org.hk).*

- **CGQP November 2020 Examinations Postponement Application**  
Candidates who are prevented from attending any of the scheduled CGQP November 2020 Examinations may apply for examination postponement by submitting a relevant medical certificate and/or supporting document(s). All applications must be submitted to the Institute within 21 days from Saturday 28 November 2020, i.e. on or before Friday 18 December 2020.

*For details, please click [HERE](#).*

- **'A Work-Hard Play-Hard Governance Professional' photo competition**  
The Institute is organising 'A Work-Hard Play-Hard Governance Professional' photo competition to showcase how governance professionals live life to the fullest.

Members, graduates and students who are interested in enrolling in this competition must submit a photo with a caption of no more than 50 words by 13 December 2020.

**Grasp the chance to submit your photo before the deadline!**

For details and terms and conditions, please click [HERE](#).

For enquiries, please contact the Membership section: 2881 6177 or email: [member@hkics.org.hk](mailto:member@hkics.org.hk).

## FORTHCOMING ACTIVITIES

### Professional Development:

- **Evolving Trends Governance Professional Should Know Affecting Sustainable Investing – Where Have We Come From and Where Is This Going? (Webinar)**  
Sustainability is a key buzzword for the investment community. In this webinar on 8 December 2020, expert investors and engagement specialists will discuss where investments are going and what investors are increasingly holding as dear to them. These will leave thoughts for governance professionals as to how to help management under the trends and to adapt to and capture these fund flows. This webinar will also cover the genesis of sustainable investments, where we are and where we are going.

For details and registration, please click [HERE](#).

- **Upcoming ECPD webinars/seminars are available for enrolment**  
[ENROL](#)
- **Register for video-recorded CPD seminars**  
[ENROL](#)

### Membership:

Date and Time	Event Name	Enrolment
4 December 2020	Fireside Chat Series with Dominic Wu ACIS ACS and Anita Chan ACIS ACS (free webinar)	<a href="#">Enrol</a>
18 December 2020	Fireside Chat Series with Professor Alan Au FCIS FCS (free webinar)	<a href="#">Enrol</a>
19 December 2020	Fun & Interest Group – forest immersion walk at Kadoorie Farm and Botanic Garden	<a href="#">Enrol</a>

For enquiries, please contact Vicky Lui: 2830 6088 or email: [member@hkics.org.hk](mailto:member@hkics.org.hk).

### Studentship:

Date	Event Name	Enrolment
8 December 2020	Student Gatherings: Session 6 - Boosting emotional health and be resilience during the pandemic	<a href="#">Enrol</a>

For enquiries, please contact Alex Chan: 2830 6001, or email: [student@hkics.org.hk](mailto:student@hkics.org.hk).

## REMINDERS

- **CPD Policy**  
[MORE](#)
- **Consequences of CPD non-compliance**

[MORE](#)

- **Individual Package 2020/2021**

[APPLY](#)

- **Corporate Package 2020/2021**

[APPLY](#)

- **Practitioner's Endorsement application 2020/2021**

[APPLY](#)

- **Fee structure 2020/2021**

[Membership, graduateship and Affiliated Person fee schedule](#)  
[Studentship fee schedule](#)

- **Fellowship benefits factsheet**

[MORE](#)

- **Studentship renewal fee**

Students whose studentship expired in October 2020 are reminded to settle the renewal payment by Wednesday 23 December 2020.

## FEATURED JOB OPENINGS

Company Name	Position
Mazars CPA Ltd	<a href="#">Associates - Corporate Secretarial</a>
Ming Pao Holdings Ltd	<a href="#">Assistant Company Secretary/Company Secretarial Executive</a>
VTech Corporate Services Ltd	<a href="#">Senior Company Secretarial Officer</a>

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

## OTHER NEWS AND ACTIVITIES

### ■ Bulletin Board Updates (BBUs)

[BBU No. 377 \(2020\)](#) – CC Annual Report 2019-2020

[BBU No. 376 \(2020\)](#) – CC News Update: Competition Commission publishes learning resources on 'Combat Price Fixing'

### ■ International Volunteer Day 2020

5 December 2020 is the International Volunteer Day (IVD) proclaimed by the United Nations to pay tribute to volunteers worldwide and to inspire more people to volunteer. Agency for Volunteer Service (AVS) celebrates IVD in Hong Kong since 1992 to recognise the volunteer contribution and appeal the public to volunteer. AVS have put forth 101 ways of volunteering on their event website to stimulate the public to volunteer in any form and to promote the spirit of volunteerism as part of our life.

For details, please click [HERE](#).

### ■ CarbonCare Conference 2020

Jointly organised by Carbon Care Asia Limited and CarbonCare InnoLab, CarbonCare

Conference 2020, entitled 'Sustainable Finance for Post-Covid Recovery – Insights from Green Finance Centres', will be held from 8 to 9 December 2020. Policy-makers and experts from three financial centres – London, Hong Kong and Singapore, will discuss the future of sustainable finance in the post-Covid era.

For details and registration, please click [HERE](#).

■ **Join Our Online Community**

You are welcome to like us on [Facebook](#) and turn on notifications for event updates. Please also follow us on [Twitter](#), [Weibo](#), [Instagram](#), WeChat as well as join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

**The Hong Kong Institute of Chartered Secretaries**

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

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[HKICS Website](#)



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caringorganisation<sup>2017-19</sup>  
Awarded by The Hong Kong Council of Social Service  
香港社會服務聯會頒發



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