

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES 香港特許秘書公會

e-Update issue 268 | 27 December 2020

INSTITUTE NEWS

- **REMINDER - Membership/graduateship renewal for financial year 2020/2021**

The membership/graduateship renewal notices for the 2020/2021 financial year, together with the debit notes, were sent to the registered email addresses of members and graduates in early July 2020.

Members and graduates should settle the payment, as well as submit their declaration of character and standing online via their user account with the Institute **as soon as possible, but no later than 31 December 2020**. Failure to pay by the deadline will constitute grounds for membership or graduateship removal. Reinstatement by the Institute is discretionary and subject to payment of the outstanding fees, and with levies determined by the Council.

To renew online, please click [HERE](#).

For enquiries, please contact Rose Yeung: 2830 6051, or email: member@hkics.org.hk.

- **HKICS 2020 Annual General Meeting and Election to Council 2021**

The ORIGINAL signed [Ballot Form](#) must be delivered to the Institute **NO LATER THAN 6.00PM TODAY (4 December 2020)** and the ORIGINAL completed and signed [Proxy Form](#) must be sent or delivered to the Institute on or before Sunday 13 December 2020.

For the 2019/2020 Annual Report and Notice of the 2020 Annual General Meeting of the Institute and the related documents, please click [HERE](#).

- **Face Mask Design Competition - 'Face Mask Becomes a Fashion Statement'**



The poster for the HKICS Face Mask Design Competition features a grid of eight colorful, stylized face masks. The text on the poster reads: 'Face Mask Becomes a Fashion Statement' and 'There's no reason that a mask should be boring! Be creative and show us your best homemade design for a face mask.' It also includes the HKICS and Chartered Secretaries logos, a deadline of Wednesday 23 December 2020, and contact information for the competition.

There's no reason that a face mask should be boring! Be creative and show us your best homemade design for a face mask. It is always amusing to enrich our lives with creativity. After all, it is fun to transform face masks into a fashion statement!

All members, graduates and students are welcome to join.

ACT NOW to unleash your creativity! The enrolment deadline is **Wednesday 23 December 2020**.

For details and terms and conditions, please click [HERE](#).

▪ **Update of CGQP syllabus and recommended study materials**

The syllabus and the relevant sections of the online study materials of the CGQP modules – Hong Kong Company Law and Corporate Secretaryship and Compliance, as well as the recommended readings for the Corporate Governance module – have been updated. With effect from the June 2021 examination diet and onwards, the new syllabus will be incorporated into the examinations.

For details, please click [HERE](#).

▪ **'A Work-Hard Play-Hard Governance Professional' photo competition**

The Institute is organising 'A Work-Hard Play-Hard Governance Professional' photo competition to showcase how governance professionals live life to the fullest.

Members, graduates and students who are interested in enrolling in this competition must submit a photo with a caption of no more than 50 words.

Grasp the chance to submit your photo by Sunday 13 December 2020!

For details and terms and conditions, please click [HERE](#).

For enquiries, please contact the Membership section: 2881 6177 or email: member@hkics.org.hk.

▪ **HKICS Guidance Note update**

The Institute has published the third issue of Securities Law and Regulation Guidance Note. For details, please click the link below.

[HKICS Securities Law and Regulation Guidance Note \(Third Issue\) - Disclosure of Inside Information and An Introductory Guide](#)

FORTHCOMING ACTIVITIES

Professional Development:

▪ **Statutory Amalgamations under the Companies Ordinance (Webinar)**

The Institute has recently published its fifth issue of the Company Law Guidance Note. In this webinar on 15 December 2020, speakers will provide practical guidelines on the major changes to the Companies Ordinance (Cap 622) that will more effectively assist company secretaries to discharge their duties, and allow them to be in a better position to advise the chairman and/or board of directors on relevant changes. Below are the topics to be covered:

- Introduction to statutory amalgamations
- Requisite legal conditions
- Procedures for implementation
- Practical implications
- Accounting for horizontal and vertical amalgamations
- Tax implications

For details and registration, please click [HERE](#).

- **Upcoming ECPD webinars/seminars are available for enrolment**
[ENROL](#)
- **Register for video-recorded CPD seminars**
[ENROL](#)

Membership:

Date	Event Name	Enrolment
18 December 2020	Fireside Chat Series with Professor Alan Au FCIS FCS (free webinar)	Enrol

For enquiries, please contact Vicky Lui: 2830 6088 or email: member@hkics.org.hk.

Studentship:

Date	Event Name	Enrolment
8 December 2020	Student Gatherings: Session 6 - Boosting emotional health and be resilience during the pandemic	Enrol

For enquiries, please contact Alex Chan: 2830 6001, or email: student@hkics.org.hk.

REMINDERS

- **CPD Policy**
[MORE](#)
- **Consequences of CPD non-compliance**
[MORE](#)
- **Individual Package 2020/2021**
[APPLY](#)
- **Corporate Package 2020/2021**
[APPLY](#)
- **Practitioner's Endorsement application 2020/2021**
[APPLY](#)
- **Fee structure 2020/2021**
[Membership, graduateship and Affiliated Person fee schedule](#)
[Studentship fee schedule](#)
- **Fellowship benefits factsheet**
[MORE](#)
- **CGQP November 2020 Examinations Postponement Application**
Candidates who are prevented from attending any of the scheduled CGQP November 2020 Examinations may apply for examination postponement by submitting a relevant medical certificate and/or supporting document(s). All applications must be submitted to the Institute within 21 days from Saturday 28 November 2020, i.e. on or before Friday 18 December 2020.

For details, please click [HERE](#).
- **Studentship renewal fee**
Students whose studentship expired in October 2020 are reminded to settle the renewal payment by Wednesday 23 December 2020.

FEATURED JOB OPENINGS

Company Name	Position
Union Season Holdings Ltd	Assistant Company Secretary
Tiptop Energy Ltd (Sinopec Int'l Petroleum E&P HK Overseas Ltd)	Legal Advisory
Mazars CPA Ltd	Associates - Corporate Secretarial
Ming Pao Holdings Ltd	Assistant Company Secretary/Company Secretarial Executive
VTech Corporate Services Ltd	Senior Company Secretarial Officer

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

[BBU No. 389 \(2020\)](#) – CC's Webinar on 'Combat Price Fixing Cartels' (17 December 2020) (Conducted in Cantonese)

[BBU No. 388 \(2020\)](#) – PCPD News Update: PCPD Issues Three Practical Guidance Notes Relating to Work-from-Home Arrangements for Organisations, Employees and Users of Video Conferencing Software to Enhance Data Security and Protection of Personal Data Privacy

[BBU No. 387 \(2020\)](#) – PCPD News Update: Special Work Arrangements from 2 December 2020 until Further Notice

[BBU No. 386 \(2020\)](#) – Official Receiver's Office News Update: Update on Social Distancing Measures of the Official Receiver's Office

[BBU No. 385 \(2020\)](#) – Insurance Authority News Update: Closure of Insurance Authority offices to the general public

[BBU No. 384 \(2020\)](#) – ICAC News Update: ICAC's latest service arrangements

[BBU No. 383 \(2020\)](#) – Inland Revenue Department News Update: Competition Commission publishes learning resources on 'Combat Price Fixing' Latest arrangements of Inland Revenue Department's public services

[BBU No. 382 \(2020\)](#) – CR News Update: Companies Registry provides limited public services starting from December 2

[BBU No. 381 \(2020\)](#) – SFC News Update: Arrangements relating to SFC's public services

[BBU No. 380 \(2020\)](#) – Trade and Industry Department News Update: Special Work Arrangement

[BBU No. 379 \(2020\)](#) – HKEX News Update: HKEX Launches STAGE, its Sustainable and Green Exchange

[BBU No. 378 \(2020\)](#) – HKEX News Update: The first edition of the Enforcement Bulletin

■ MPF System 20th Anniversary - Programmes and Activities

The MPF System has entered its 20th Anniversary from 1 December 2020. To mark the occasion, Mandatory Provident Fund Schemes Authority (MPFA) has designed a dedicated logo so as to demonstrate its determination to build a retirement savings system that is valued by Hong Kong people. Besides, to reinforce public understanding of the values and purposes of the MPF System in providing basic retirement protection for the working population of Hong Kong, MPFA has produced a 'Committed to You' promotion video and 4 short videos on real life cases.

For details, please click [HERE](#).

■ Join Our Online Community

You are welcome to like us on [Facebook](#) and turn on notifications for event updates. Please also follow us on [Twitter](#), [Weibo](#), [Instagram](#), WeChat as well as join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



caringorganisation 2017-19
Awarded by The Hong Kong Council of Social Service
香港社會服務聯會頒發



General enquiries: (852) 2881 6177 / ask@hkics.org.hk

[Unsubscribe / Privacy](#)

© Copyright 2020. The Hong Kong Institute of Chartered Secretaries (Incorporated in Hong Kong with limited liability by guarantee). All rights reserved.