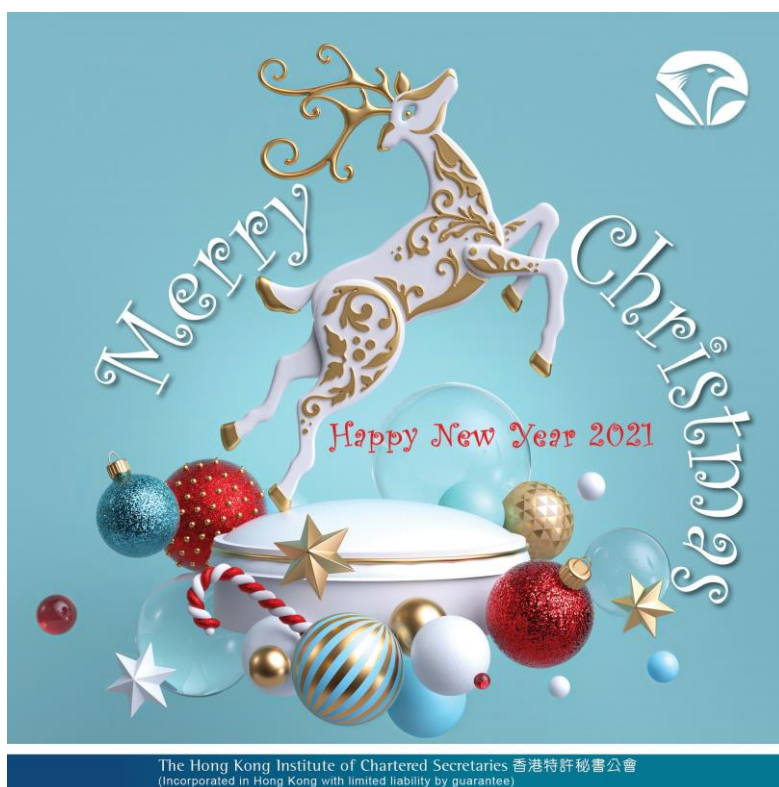


THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES
香港特許秘書公會

e-Update issue 270 | 18 December 2020

INSTITUTE NEWS



▪ **HKICS Christmas greetings and holiday notice**

The Institute would like to thank you for all your support this year, and wish you a very happy holiday season! The Institute's Secretariat offices in Hong Kong and Beijing will have special holiday arrangements.

To view the details, please click [HERE](#).

▪ **HKICS elects President and Council for 2021**

The Institute held its Annual General Meeting (AGM) on Tuesday 15 December 2020. At the Council meeting following the AGM, the Honorary Officers for 2021 were elected with Ms Gillian E Meller FCIS FCS being re-elected as President for the second term.

To view the details, please click [HERE](#).

The poll results in respect of the resolutions proposed at the AGM were released.

To view the poll results, please click [HERE](#).

It was resolved at the AGM to adopt the new Articles of Association of the Institute.

To view the new Articles of Association, please click [HERE](#).

- **CSIA Annual Report 2019**

Corporate Secretaries International Association Limited (CSIA), of which the Institute is a Founder member, published its Annual Report 2019 on 8 December 2020. This year's focus is on how the role of the Corporate Secretary has evolved to become a key strategic advisor and role player to the Board, its employees and its stakeholders.

To view the CSIA Annual Report 2019, please click [HERE](#).

- **REMINDER - Membership/graduateship renewal for financial year 2020/2021**

The membership/graduateship renewal notices for the 2020/2021 financial year, together with the debit notes, were sent to the registered email addresses of members and graduates in early July 2020.

Members and graduates should settle the payment, as well as submit their declaration of character and standing online via their user account with the Institute **as soon as possible, but no later than 31 December 2020**. Failure to pay by the deadline will constitute grounds for membership or graduateship removal. Reinstatement by the Institute is discretionary and subject to payment of the outstanding fees, and with levies determined by the Council.

To renew online, please click [HERE](#).

For enquiries, please contact Rose Yeung: 2830 6051, or email: member@hkics.org.hk.

- **Face Mask Design Competition - 'Face Mask Becomes a Fashion Statement'**

There's no reason that a face mask should be boring! Be creative and show us your best homemade design for a face mask. It is always amusing to enrich our lives with creativity. After all, it is fun to transform face masks into a fashion statement!

All members, graduates and students are welcome to join.

ACT NOW to unleash your creativity! The enrolment deadline is **Wednesday 23 December 2020**.

For details and terms and conditions, please click [HERE](#).

- **LAST CALL - 'A Work-Hard Play-Hard Governance Professional' photo competition**

In view of the enthusiastic responses from members, graduates and students, the Institute is delighted to extend the submission deadline to **Sunday 20 December 2020!**

Members, graduates and students who are interested in enrolling in this competition must submit a photo with a caption of no more than 50 words.

Grasp the chance to submit your photo before the deadline!

For details and terms and conditions, please click [HERE](#).

For enquiries, please contact the Membership section: 2881 6177 or email: member@hkics.org.hk.

FORTHCOMING ACTIVITIES

[Professional Development:](#)

- **Embark on a Journey to Next Generation Entity Governance and Compliance (Webinar)**
With increasing complexity in corporate governance and compliance regulations, high reliability and efficiency in the entity's compliance process will be difficult to achieve without utilising the latest technology and automated tools available. Technology-powered compliance not only reduces the cost of processes but also the likelihood of expensive compliance failures and subsequently, reputational damage. In this webinar on 11 January 2021, the speakers will discuss how organisations and professional service providers can leverage a wide range of technologies to develop a more efficient, robust and automated entity compliance function:
 - Introduction to today's entity compliance challenges and how technology tools can be used to manage legal entities across different jurisdictions effectively
 - Introduction to the latest automation technologies
 - Demonstration and use cases on how a combination of technology tool and automation technologies can be used to handle entity compliance works in an automated manner
 - Transfer of Shares
 - Preparation of Annual General Meeting

For details and registration, please click [HERE](#).

- **Upcoming ECPD webinars/seminars are available for enrolment**
[ENROL](#)
- **Register for video-recorded CPD seminars**
[ENROL](#)

Membership:

Date	Event Name	Enrolment
28 January 2021	Members' Networking – InvestHK Visit (Members only)	Enrol
30 January 2021 and 6 February 2021	Yoga workshop for office workers (free webinar)	Enrol

For enquiries, please contact Vicky Lui: 2830 6088 or email: member@hkics.org.hk.

REMINDERS

- **CPD Policy**
[MORE](#)
- **Consequences of CPD non-compliance**
[MORE](#)
- **Individual Package 2020/2021**
[APPLY](#)
- **Corporate Package 2020/2021**
[APPLY](#)
- **Practitioner's Endorsement application 2020/2021**
[APPLY](#)
- **Fee structure 2020/2021**
[Membership, graduateship and Affiliated Person fee schedule](#)
[Studentship fee schedule](#)

- **Fellowship benefits factsheet**
[MORE](#)
- **Update of CGQP syllabus and recommended study materials**
The syllabus and the relevant sections of the online study materials of the CGQP modules – Hong Kong Company Law and Corporate Secretaryship and Compliance, as well as the recommended readings for the Corporate Governance module – have been updated. With effect from the June 2021 examination diet and onwards, the new syllabus will be incorporated into the examinations.

For details, please click [HERE](#).

- **Studentship renewal fee**
Students whose studentship expired in October 2020 are reminded to settle the renewal payment by Wednesday 23 December 2020.

FEATURED JOB OPENINGS

Company Name	Position
CUHK Medical Centre Ltd	Manager, Company Secretariat
Union Season Holdings Ltd	Assistant Company Secretary
Tiptop Energy Ltd (Sinopec Int'l Petroleum E&P HK Overseas Ltd)	Legal Advisory
Mazars CPA Ltd	Associates - Corporate Secretarial
Ming Pao Holdings Ltd	Assistant Company Secretary/Company Secretarial Executive

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

[BBU No. 402 \(2020\)](#) – Inland Revenue Department Annual Report 2019-20

[BBU No. 401 \(2020\)](#) – Inland Revenue Department Press Release: LCQ19: Welfare and employment for the elderly

[BBU No. 400 \(2020\)](#) – CR News Update: Reminder to Registered Online Users – 2021 Annual Fee Payment

[BBU No. 399 \(2020\)](#) – CC News Update: Competition Commission signs MoU with Philippine Competition Commission to strengthen cooperation in the advancement of competition law and policy

[BBU No. 398 \(2020\)](#) – Trade and Industry Department News Update: Special Work Arrangement

[BBU No. 397 \(2020\)](#) – Inland Revenue Department News Update: Fraudulent email purportedly issued by Inland Revenue Department

[BBU No. 396 \(2020\)](#) – FRC News Updates

■ Join Our Online Community

You are welcome to like us on [Facebook](#) and turn on notifications for event updates. Please also follow us on [Twitter](#), [Weibo](#), [Instagram](#), WeChat as well as join our professional network on [LinkedIn](#). We need your engagement to build a strong Institute together!

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



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