

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES

香港特許秘書公會

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INSTITUTE NEWS

- **FINAL REMINDER – 0.5 CPD awarded for completing the HKICS Survey and related reading: Purposeful Governance: Stakeholder & Disruption and Change Management**
Your views matter. It would also help shape the Institute's thought leadership on the topic which would have market impact and be good for the profession as a whole. Please complete the survey [HERE](#). Deadline: 1 February 2021 (Monday).
- **Security Reminder for accessing your account with the Institute**
The Institute maintains strict security standards and procedures to prevent unauthorised access to information relating to its members, graduates and students. To keep your account secure, you are advised to change your password every 90 days and avoid using any personal information, such as user name and/or date of birth, in your password. For security purpose, you are advised to change your account password [HERE](#) now. Please also note that we will not request members, graduates or students to provide their passwords for validation. If you receive such an email or phone call, please contact Danny Ho: 2830 6087 or email: itsupport@hkics.org.hk.

FORTHCOMING ACTIVITIES

Professional Development:

- **Practical Guidance on Corporate Governance Report Drafting - Avoiding Pitfalls & Better Reporting (Webinar)**
This webinar on 9 February 2021, by Institute Chief Executive, is intended to help the governance professional understand the latest regulatory developments and trends relating to corporate governance reporting that could affect the drafting of the Corporate Governance Report. The speaker, a former regulator with over 20 years' policy experience - including shaping and drafting of many of HKEX's policies and guidance on corporate governance and ESG reporting - promises to deliver a webinar that is both practical and useful. The topics will include:
 - HKEX's latest regulatory guidance/findings relating to corporate governance reporting
 - What makes for a good Corporate Governance Report
 - Drafting tips to avoid pitfalls and for better reporting

For details and registration, please click [HERE](#).

- **Upcoming ECPD webinars/seminars are available for enrolment**
[ENROL](#)

- **Register for video-recorded CPD seminars**
[ENROL](#)

Membership:

Date	Event Name	Enrolment
25 February 2021	Staying healthy in Spring with Chinese medicine and therapy (春季養生之道) (free webinar)	Enrol
19 March 2021	Fun & Interest Group - Home-organising tips to declutter your mind (執屋斷捨離) (free webinar)	Enrol

For enquiries, please contact Vicky Lui: 2830 6088, or email: member@hkics.org.hk.

Studentship:

Date	Event Name	Enrolment
23 February 2021	Student Gathering: Update of the CGQP and how to use the PrimeLaw online platform	Enrol
25 February 2021	Governance Professionals Information Session (webinar)	Enrol
9 March 2021	Student Gathering: How to study CGQP modules – session one (Law, Governance and Compliance modules) (webinar)	Enrol
23 March 2021	Student Gathering: How to study CGQP modules – session two (Accounting and Management modules) (webinar)	Enrol

For enquiries, please contact Lily Or: 2830 6039, or email: student@hkics.org.hk.

REMINDERS

- **Fellowship and associateship application deadlines in 2021**

Application deadline	Approval dates
Friday 30 April	Thursday 3 June
Friday 30 July	Thursday 2 September
Friday 8 October	Thursday 18 November

- **CPD Policy**
[MORE](#)
- **Consequences of CPD non-compliance**
[MORE](#)
- **Individual Package 2020/2021**
[APPLY](#)
- **Corporate Package 2020/2021**
[APPLY](#)
- **Practitioner's Endorsement application 2020/2021**
[APPLY](#)
- **Fee structure 2020/2021**
[Membership, graduateship and Affiliated Person fee schedule](#)
[Studentship fee schedule](#)
- **Fellowship benefits factsheet**

[MORE](#)

- **HKU SPACE CGQP Examination Preparatory Programme – Spring 2021 intake**
HKU SPACE has been endorsed by the Institute to organise the CGQP Examination Preparatory Programme, which would help students prepare for their CGQP examinations. The Spring 2021 intake will commence in late February 2021.

For details, please contact HKU SPACE: 2867 8317, or email: hkics@hkuspace.hku.hk.

- **New Fast Track Professional route to CGI and Institute membership**
From 1 January 2021, a new Fast Track Professional route has been made available for qualified lawyers or accountants who wish to become a Chartered Secretary and Chartered Governance Professional. Only two of seven modules, namely: 'Corporate Governance' and 'Risk Management' under the CGQP qualifying programme need to be completed by such qualified professionals before being eligible to apply for membership of CGI and the Institute.

For details, please click [HERE](#).

- **Update of CGQP syllabus and recommended study materials**
The syllabus and the relevant sections of the online study materials of the CGQP modules: Hong Kong Company Law and Corporate Secretaryship and Compliance, as well as the recommended readings for the Corporate Governance module have been updated. As a reminder, from the June 2021 examination diet and onwards, the new syllabus will be adopted.

For details, please click [HERE](#).

- **Studentship renewal fee**
Students whose studentship expired in December 2020 are reminded to settle their renewal payments by Tuesday 23 February 2021.

FEATURED JOB OPENINGS

Company Name	Position
CUHK Medical Centre Ltd	Manager, Company Secretariat
Conyers Dill & Pearman	Corporate Administrator
Conyers Dill & Pearman	Group Secretary
Jardine Matheson Ltd	Company Secretarial Assistant (4 months contract)

If you are looking to build a better career, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

[BBU No. 424 \(2021\)](#) – Official Receiver's Office News Update: Official Receiver's Office will continue to provide limited public services

[BBU No. 423 \(2021\)](#) – Inland Revenue Department News Update: Inland Revenue Department to resume basic public services

[BBU No. 422 \(2021\)](#) – CR News Update: Latest arrangements for Companies Registry's public services

[BBU No. 421 \(2021\)](#) – PCPD News Update: Office of the Privacy Commissioner for Personal Data, Hong Kong Special Work Arrangements from 28 January 2021 until Further Notice

[BBU No. 420 \(2021\)](#) – Trade and Industry Department News Update: Special Work Arrangement

■ Join Our Online Community

We are on [Facebook](#), [Twitter](#), [Weibo](#), [Instagram](#), [LinkedIn](#), and WeChat. Follow us and give us your 'Likes'!

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

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[HKICS Website](#)



caringorganisation²⁰¹⁷⁻¹⁹
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