

THE HONG KONG INSTITUTE OF CHARTERED SECRETARIES 香港特許秘書公會

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INSTITUTE NEWS

▪ **Hybrid General Meeting – Save the date!**

The Hybrid General Meeting (GM) of The Hong Kong Institute of Chartered Secretaries will be held on **Thursday 15 July 2021** at **6.30pm**. The GM will allow members to vote on the proposed name change for our Institute to 'The Hong Kong Chartered Governance Institute 香港公司治理公會' (HKCGI). This will bring us in line with the global transition of our profession under our new identity as Chartered Secretaries and Chartered Governance Professionals (CS/CGPs) in Hong Kong, and the Mainland, China. As the China Division of The Chartered Governance Institute (CGI), the Institute's reach, and professional recognition, extends to all of CGI's nine divisions with more than 40,000 members and students worldwide. The name of HKCGI is in line with the recognition of the governance roles and responsibilities performed by its members, and the global convergence towards the importance of governance.

In light of social distancing restrictions, members are encouraged to exercise their right to vote at the GM by appointing a proxy, or via the online platform. To the extent that you have an email address within the Institute's records as at 25 June 2021, you will automatically receive, via email, the login details to access the online platform. For technical support services, please contact Tricor Services Limited, the Institute's appointed scrutineer at (852) 2975 0928 (from 9.00am to 5.00pm, Monday to Friday, excluding Hong Kong public holidays) or email: emeeting@hk.tricorglobal.com.

On behalf of our Council, we look forward to your participation at the General Meeting by casting your vote.

For details, please click [HERE](#).

▪ **New 'Name Change Initiative' section on HKICS website**

Following the Institute's announcement on its proposed name change initiative in March 2021, a new '[Name Change Initiative](#)' section has been launched on the Institute's website.

Through the launch of this new section, the Institute aims to highlight pertinent information relating to the name change initiative, under the sub-headings:

- President's Message
- Latest News
- Video Recordings of Forums

- Frequently Asked Questions (FAQs)
- Timeline and Major Milestones

For details, please click [HERE](#).

▪ **HKICS Employee Vaccination Incentive**

The objectives of the Institute – as an independent professional body dedicated to the promotion of its members’ role in the formulation and effective implementation of good governance policies – are contingent upon the public health of the city at large.

The Institute supports the Covid-19 vaccination programme as a means of curbing the spread of the coronavirus in the local community. To this effect, the Institute is encouraging its employees to get vaccinated by implementing an incentive policy that entitles employees to take time off to receive the vaccination, as well as taking leave the day after inoculation, meaning two full days’ leave for two vaccinations.

Given the greater importance and extended scope of work of a governance professional on a global basis in today’s world, the Institute remains committed to the health of its members, employees and society at large, and will continue to encourage vaccination efforts that contribute to the recovery of the city and the global financial community.

For details, please click [HERE](#).

Enforcement Series – Practical Review of Major Enforcement Regimes and Themes (Six Online Webinars)

CHARTERED SECRETARIES
特許秘書

- **Competition Law Enforcement**
30 June 2021
- **SFC Enforcement**
14 July 2021
- **FRC Enforcement**
3 August 2021
- **HKEX Enforcement I**
18 August 2021
- **HKMA Enforcement: Update**
7 September 2021
- **HKEX Enforcement II**
28 September 2021

Register Now!

▪ **Enforcement Series – Practical Review of Major Enforcement Regimes and Themes (Six Online Webinars)**

An important regulatory tool for regulators is enforcement. It educates the marketplace that regulators not only have the powers, but more importantly, will exercise them. The governance professional would most certainly not want their organisations, and people associated with them to be at the receiving end of enforcement. This is because being investigated is costly and stressful, and being found in breach carries pecuniary, reputational, and personal repercussions. The Institute is accordingly delighted to package and run a series of enforcement sessions from June to September 2021, with participation by regulators, and seasoned professionals, to provide a review of major enforcement regimes and themes.

Date and Time	Title	Speaker(s)
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30 June 2021 4.00 pm–5.30 pm	Competition Law Enforcement Held	<ul style="list-style-type: none"> Mr Steven Parker, Executive Director (Legal Services), Competition Commission Mr Stephen Ryan, Head (Legal Advisory), Competition Commission
14 July 2021 4.00 pm–5.30 pm	SFC Enforcement Details	<ul style="list-style-type: none"> Mr Alan Linning, Partner, Mayer Brown
3 August 2021 4.00 pm–5.30 pm	FRC Enforcement Details	<ul style="list-style-type: none"> Mr Marek Grabowski, Chief Executive Officer and Executive Director, Financial Reporting Council
18 August 2021 4.00 pm–5.30 pm	HKEX Enforcement (Part 1) Details	<ul style="list-style-type: none"> Ms Karen Lee, Deputy Head - Enforcement Team, Hong Kong Exchanges and Clearing Limited Ms Ellie Pang, Chief Executive, The Hong Kong Institute of Chartered Secretaries
7 September 2021 4.00 pm–5.30 pm	HKMA Enforcement: Update Details	<ul style="list-style-type: none"> Ms Jill Wong, Partner, Howse Williams
28 September 2021 4.00 pm–5.30 pm	HKEX Enforcement (Part 2) Details	<ul style="list-style-type: none"> Ms Donna Wacker, Partner, Clifford Chance Mr Michael Wang, Consultant, Clifford Chance

For details of the six sessions, please click [HERE](#) for the brochure.

▪ **Postgraduate Programme in Corporate Governance in the Mainland**

The Open University of Hong Kong (OUHK) has launched a Postgraduate Programme in Corporate Governance (PGPCG) in Shanghai and Shenzhen. Students who have completed the PGPCG and a one-week residential school may transfer all credits to the Master of Corporate Governance (MCG) programme of the OUHK. Graduates of the MCG are eligible to apply for full exemption under the Institute's Chartered Governance Qualifying Programme (CGQP). An PGPCG information session, organised by the Shenzhen Campus, Harbin Institute of Technology, will be held on 20 July 2021.

For registration, please click [HERE](#).

The relevant contact persons for the programmes are set out below:

For PGPCG in Shenzhen: Shenzhen Campus, Harbin Institute of Technology 哈尔滨工业大学深圳研究院	Contact person: Ms Wang Yuan (王媛) Tel: (86) 0755-26727130/7110
<i>For details, please click HERE.</i>	
For PGPCG in Shanghai: Eastern China University of Science and Technology 上海华东理工大学	Contact person: Mr Kong Wei (孔巍) Tel: (86) 021-6425 1139
<i>For details, please click HERE.</i>	

- **Equal Opportunities Commission (EOC) – Equality Perspectives**

The Equal Opportunities Commission (EOC) is tasked to enforce four anti-discrimination laws in Hong Kong, namely the Sex Discrimination Ordinance, the Disability Discrimination Ordinance, the Family Status Discrimination Ordinance, and the Race Discrimination Ordinance. It strives to dismantle prejudice, facilitate redress for discrimination, and promote values of equality, diversity and inclusion.

In its latest periodical ‘Equality Perspectives’, it features articles on creating a Breastfeeding-friendly City, the EOC cites that “breastfeeding is a human rights issue for both the child and the mother.” – a joint Statement by the UN Special Rapporteurs on the Right to Food, Right to Health, the Working Group on Discrimination Against Women in Law and in Practice, and the Committee on the Rights of the Child, 2016.

In fact, breastfeeding, as from 18 June 2021, because of amendments to the anti-discrimination laws, has become a compliance topic.

To view the EOC’s periodical, which also contains useful compliance related guidance, please click [HERE](#).

FORTHCOMING ACTIVITIES

Professional Development:

- **Role of Governance Professionals in Face of Corruption, Conflicts of Interest and Ethical Issues (Webinar)**

The Institute has recently published its seventh issue of the Ethics, Bribery and Corruption Guidance Note to address various types of conflicts of interest with examples, possible legal implications and recommended practical measures which companies, as well as governance professionals should consider adopting to mitigate the effects of potential conflicts.

In this webinar to be held on 27 July 2021, Ms Mabel Chu, Senior Community Relations Officer, Hong Kong Business Ethics Development Centre, Community Relations Department, ICAC and author of the Guidance Note, will discuss a range of topics, including corruption risks, conflicts of interest and ethical issues, as well as the benefits of practicing business ethics and the 4 ‘A’ Model.

For details and registration, please click [HERE](#).

- **Upcoming ECPD webinars/seminars are available for enrolment**

[ENROL](#)

- **Register for video-recorded CPD seminars**

[ENROL](#)

Membership:

Date	Event Name	Enrolment
24 July 2021	Mentorship Programme Training – Skills for effective inter-generational communication (English session) (Free training)	By invitation only
2 August 2021	What should a Company Secretary know about occupational safety during the COVID-19 (Cantonese session) (Free webinar)	Enrol
7 August and 14 August 2021	Full body workout for office workers (Cantonese session) (Free webinar)	Enrol

28 August 2021	Community service – Soap recycling (Cantonese session) (Free event)	Enrol
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For enquiries, please contact Vicky Lui: 2830 6088, or email: member@hkics.org.hk.

Studentship:

Date	Event Name	Enrolment
14 July 2021	Student Ambassadors Programme: Practical wisdom for professionals (Cantonese session) (Free webinar)	By invitation only
21 July 2021	Briefing session for CCA new graduates 2021 (English session) (Free webinar)	By invitation only
22 July 2021	Governance Professionals Information Session (Putonghua session) (Free webinar)	Enrol

For enquiries, please contact Lily Or: 2830 6039, or email: student@hkics.org.hk.

REMINDERS

- **Membership/graduateship renewal for the financial year 2021/2022**
The renewal notice, together with the debit note for the financial year 2021/2022 was sent to all members and graduates by email in early July 2021. Members and graduates should settle payment as soon as possible, but no later than Thursday 30 September 2021.
[Renew online](#)

- **Studentship renewal fee – Deadline: 23 July 2021!**
Students whose studentship expired in May 2021 are reminded to settle their renewal payments. Failure to settle the renewal payment by the deadline will result in the removal of studentship.

- **Fellowship and associateship application deadlines in 2021:**

Application deadline	Approval date
Friday 30 July	Thursday 2 September
Friday 8 October	Thursday 18 November

- **CPD declaration – Deadline: 31 July 2021!**
All members and graduates are required to declare the fulfilment of their CPD requirements online by 31 July 2021. This will require 15 CPD hours in total, of which 3 ECPD hours should be from the Institute's ECPD designated courses and activities for the 2020/2021 CPD year (i.e. 1 July 2020 to 30 June 2021).
[ONLINE DECLARATION](#)
- **CPD policy**
[MORE](#)
- **Consequences of CPD non-compliance**
[MORE](#)
- **Individual package 2021/2022**
[APPLY](#)
- **Corporate Package 2021/2022**
[APPLY](#)
- **Practitioner's Endorsement application 2021/2022**
[APPLY](#)
- **Fee structure 2021/2022**

[Membership, graduateship and Affiliated Person fee schedule](#)
[Studentship fee schedule](#)

- **Fellowship benefits factsheet**
[MORE](#)
- **Benefits and services for members, graduates and students**
[MORE](#)
- **New Fast Track Professional route to CGI and Institute membership**
From 1 January 2021, a new Fast Track Professional route has become available for qualified lawyers and accountants (including those recognised by The Chartered Governance Institute and its Divisions in other jurisdictions) who wish to become Chartered Secretaries and Chartered Governance Professionals. The recorded video of the introduction session for the Fast Track Professional route is now available on the Institute's website.

For details, please click [HERE](#).

- **Update of CGQP syllabus and recommended study materials**
The updated syllabus and recommended study materials are now available online.

For details, please click [HERE](#).

- **Learning support for CGQP examinations preparation**
Videos of the student gatherings for CGQP examinations preparation are available on the Institute's website under the Studentship Section.

To view the videos, please click [HERE](#).

Videos of the examination technique workshops and student seminars are available on the Institute's website under the Studentship Section.

To subscribe the video, please click [HERE](#)

CGQP past papers and online study materials are available on the Institute's website and the PrimeLaw online platform respectively.

For questions regarding the past papers, please contact the Education and Examinations Section: 2881 6177, or email: student@hkics.org.hk. For technical questions regarding the PrimeLaw account, please contact Wolters Kluwer Hong Kong's customer service: hkics@wolterskluwer.com.

For details, please click [HERE](#).

FEATURED JOB OPENINGS

Company Name	Position
CK Asset Holdings Ltd	Manager, Company Secretarial Department (Ref: DYI-CSM)
Hang Seng Bank Ltd	Company Secretarial Manager
CW Secretarial Services Ltd	Company Secretarial Assistant/Clerk
Fosun International Ltd	Compliance Manager/Compliance Director
Conyers Dill & Pearman	Corporate Administrator
Conyers Dill & Pearman	Group Secretary

Conpak CPA Ltd

[Company Secretarial Manager](#)

China Gas Holdings Ltd

[Company Secretarial Assistant](#)

If you are looking for career opportunities, please visit [Featured Job Openings](#) online for the latest update.

If you are hiring, please click [HERE](#) for details.

OTHER NEWS AND ACTIVITIES

■ Bulletin Board Updates (BBUs)

[BBU No. 511 \(2021\)](#) – Inland Revenue Department news update: Tax obligations of taxpayers and employers

[BBU No. 510 \(2021\)](#) – Official Receiver's Office news update: Provisional Trustees/Trustees under the Bankruptcy Ordinance (Cap. 6) Consumption Voucher Scheme

[BBU No. 509 \(2021\)](#) – CR news update: FATF Statement on High-Risk Jurisdictions subject to a Call for Action and document on 'Jurisdictions under Increased Monitoring' published by FATF on 25 June 2021

[BBU No. 508 \(2021\)](#) – FRC news update: FRC issues its 2019-21 Annual Report

[BBU No. 507 \(2021\)](#) – Inland Revenue Department news update: Stock borrowing relief – Filing of return of stock borrowing transactions

■ IIA Hong Kong Annual Conference

The Institute of Internal Auditors (IIA) is the globally recognised association for internal auditors, whose vision is to make internal audit professionals well recognised as indispensable to effective governance, risk management, and control.

The IIA Hong Kong's (IIAHK) mission is to serve as a platform of knowledge exchange, experience sharing and networking for members and the internal audit profession in Hong Kong. Its annual conference will be held virtually on 15 and 16 September 2021, where the following topics will be discussed:

- Key challenges that internal audit practitioners are facing
- New audit reality and trends
- Top agenda items for Audit Committees

For details and registration, please click [HERE](#).

■ Join our Online Community

We are on [Facebook](#), [Twitter](#), [Weibo](#), [Instagram](#), [LinkedIn](#), and WeChat. Follow us and give us your 'Likes'!

The Hong Kong Institute of Chartered Secretaries

香港特許秘書公會

(Incorporated in Hong Kong with limited liability by guarantee)

You may click [HERE](#) to download the e-Update.

[HKICS Website](#)



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